
PROPOSED VOTE CENTER LOCATIONS

**HAVA & ROOM DIAGRAM
INFORMATION**

VOTE CENTER LOCATIONS

11-DAY LOCATIONS

Name	Street	City	State	Zip
Roseville Veterans Hall	110 Park Dr	Roseville	CA	95678
The Old Firehouse	300 N Lake Blvd	Tahoe City	CA	96145
Placer County Elections Lincoln	3715 Atherton Dr	Rocklin	CA	95765
Veterans Hall Granite Bay Library	541 5th St 6475 Douglas Blvd	Lincoln Granite Bay	CA	95648 95746
Martha Riley Library	1501 Pleasant Grove Blvd	Roseville	CA	95747
Placer County Elections - Auburn	2956 Richardson Dr	Auburn	CA	95603

4-DAY LOCATIONS

Name	Street	City	State	Zip
At the Grounds	700 Event Center Dr	Roseville	CA	95678
Maidu Community Center	1550 Maidu Dr	Roseville	CA	95661
Roseville Church of Christ	1799 Cirby Way	Roseville	CA	95661
Granite Bay High School	1 Grizzly Way	Granite Bay	CA	95746
Lincoln Library	485 Twelve Bridges Drive	Lincoln	CA	95648
Rocklin High School	5301 Victory Ln	Rocklin	CA	95765
Whitney High School	701 Wildcat Blvd	Rocklin	CA	95765
Meadow Vista Community Center	1101 Meadow Vista Rd	Meadow Vista	CA	95722
Alta Community Center	33950 Alta Bonbrynook Rd	Alta	CA	95701
North Tahoe Event Center	8318 N Lake Blvd	Kings Beach	CA	96143
Sierra College	5100 Sierra College Blvd	Rocklin	CA	95677
Spring View Middle School	5040 5th Street	Rocklin	CA	95677
Sun City Lincoln Hills	1167 Sun City Blvd	Lincoln	CA	95648
West Park High School	2401 Panther Pl	Roseville	CA	95747
Foresthill Veterans Hall	24601 Harrison St	Foresthill	CA	95631
Auburn Veterans Hall	100 East St	Auburn	CA	95603
Loomis Veterans Hall	5945 Horseshoe Bar Rd	Loomis	CA	95650
Buljan Middle School	100 Hallissy Dr	Roseville	CA	95678
Chilton Middle School	4501 Bob Doyle Dr	Roseville	CA	95747
Cooley Middle School	9300 Prairie Woods Way	Roseville	CA	95747
Colfax Veterans Hall	22 Sunset Ave	Colfax	CA	95713
Mike Shellito Indoor Pool	10210 Fairway Dr	Roseville	CA	95678

LOCATIONS PENDING SURVEY

NEW PENDING SURVEY LOCATIONS (NOT REVIEWED BY VAAC)

- Placer County Elections-Auburn Ca.
- Rocklin High School -Rocklin Ca.

TABLE OF CONTENT

NEW SURVEYED LOCATIONS (NOT REVIEWED BY VAAC)

- Mitigating issues
- Room diagram
- HAVA instructions

LOCATIONS PREVIOUSLY REVIEWED BY VAAC

- Room diagram
- HAVA instructions

NEW SURVEYED LOCATIONS

Not Reviewed By VAAC

Mitigating Issues and Locations:

At the Grounds - Garden Room, Roseville

Accessible Parking

- There are numerous accessible spaces but no designated van accessible with a wide enough access aisle. Place a van accessible sign on 36" cone and block off space on the right with cones to create a wider access aisle.

Voting Room

- The main entry double doors to the voting area are too heavy and do not meet our accessibility requirements, therefore the doors need to remain open during voting hours. Use 1" door stops to keep doors open.

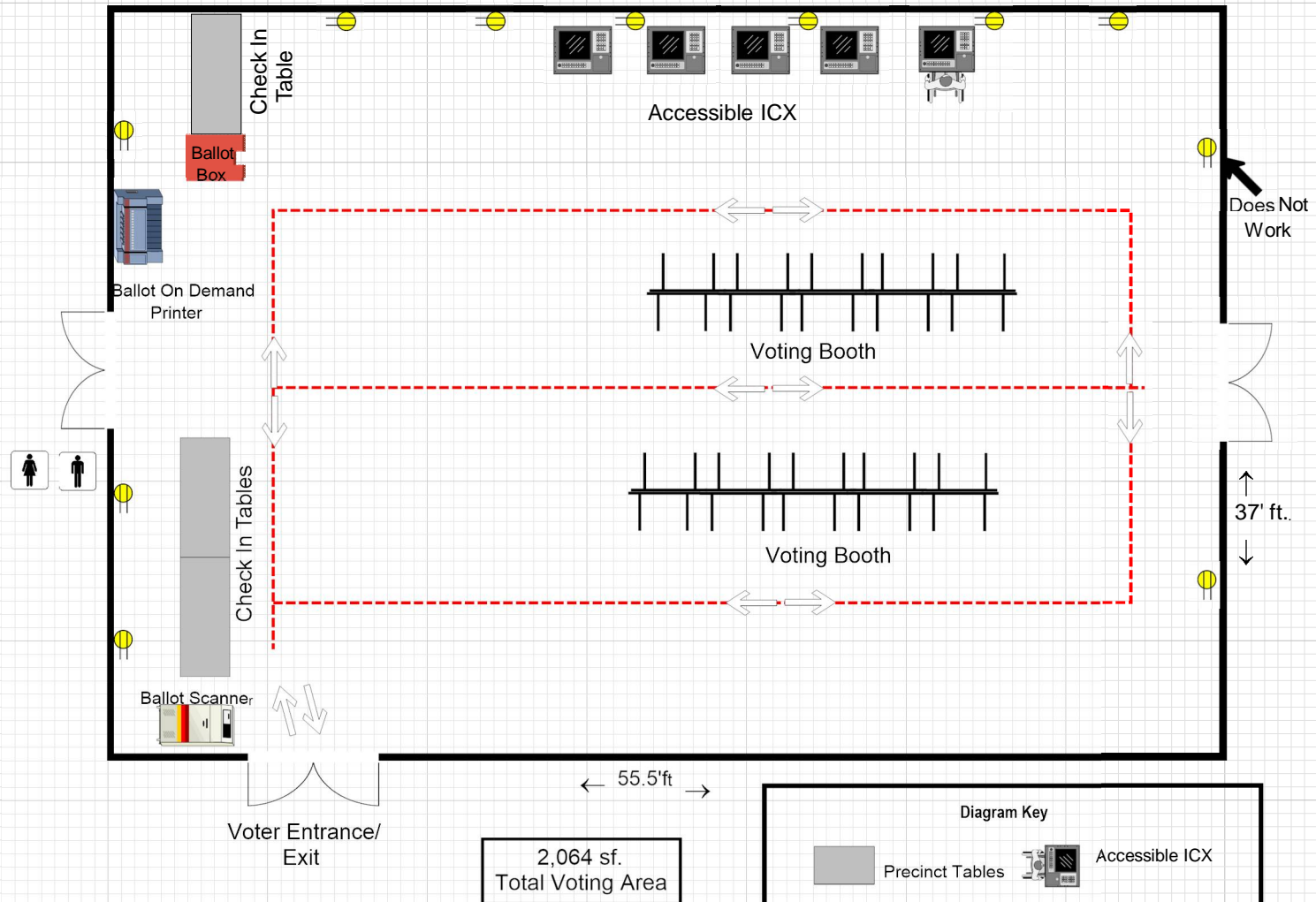
Men's Restroom

- Force required to open restroom door exceeds HAVA maximum requirement.
- No Triangle sign on door
- Mounting height and pathway clearance of dispensers does not meet HAVA requirements.

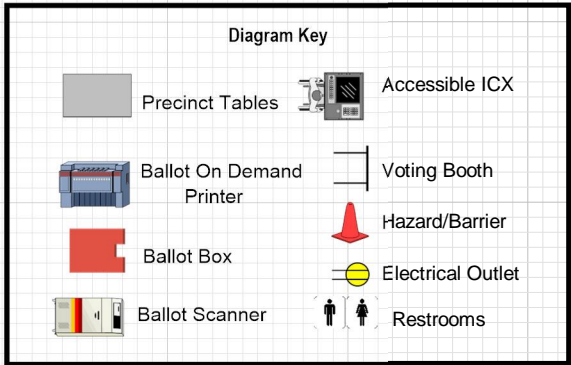
Women's Restroom

- Force required to open restroom door exceeds HAVA maximum requirement.
- Mounting height of dispensers does not meet HAVA requirements.

At The Grounds-Garden Room Roseville Ca.



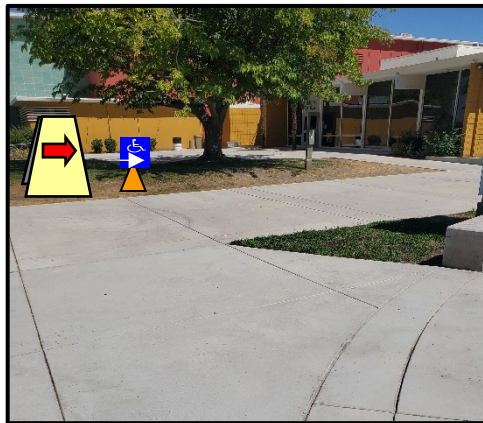
This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as required by state law



At The Grounds – Garden Room

HAVA Instructions

Directional Signs



Use directional signs to direct voters to the voting area.

1. Place an accessible directional sign on a 36-inch vote cone and place it in the bark in front of the accessible parking, directing voters up the pathway toward the entrance gate.
2. Place an accessible directional sign on a 36-inch vote cone and a directional sandwich board sign in the grass to direct voters to the voting room entrance.



3. Place a directional sandwich board sign next to the planter to direct voters to the voting room entrance.

At The Grounds – Garden Room HAVA Instructions



Place a Vote Here cone topper at the voting room entrance.

Accessible Parking



The current accessible parking does not meet all of the accessibility requirements and must be modified.

1. Place a van accessible sign on a 36-inch cone and place it in front of the accessible parking spot closest to the path of travel.
2. Block off the space directly to the right of the space with (2) 36-inch cones to create a wider access aisle that meets the requirements.

NEW SURVEYED LOCATION.

Not Reviewed By VAAC.

Mitigating Issues and Location:

Meadow Vista Community Center, Meadow Vista Ca.

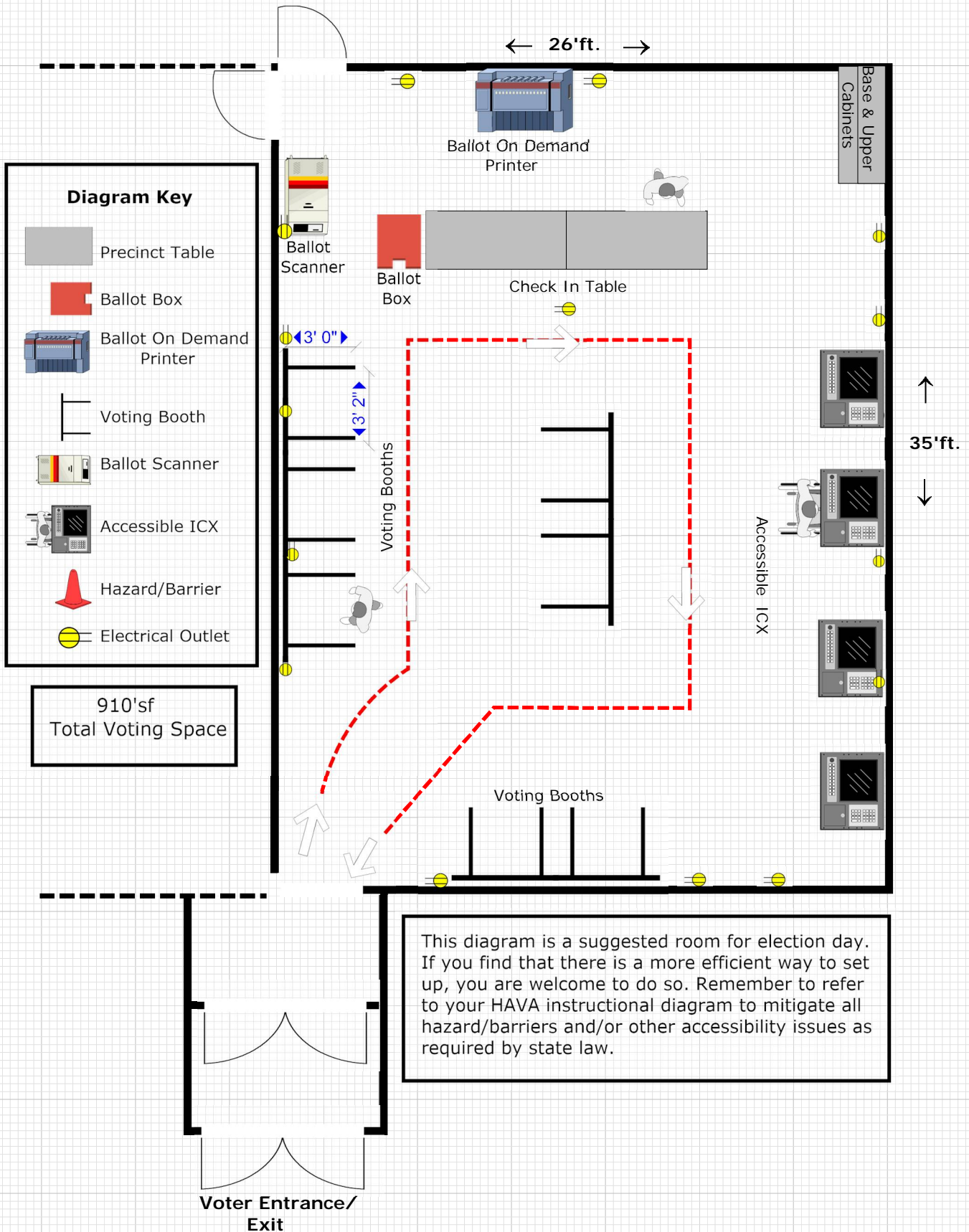
From main entrance to voting area:

- Interior hallway/corridor measures 38.5''in.- HAVA recommends 44''in or better.

Men's and women's Restrooms:

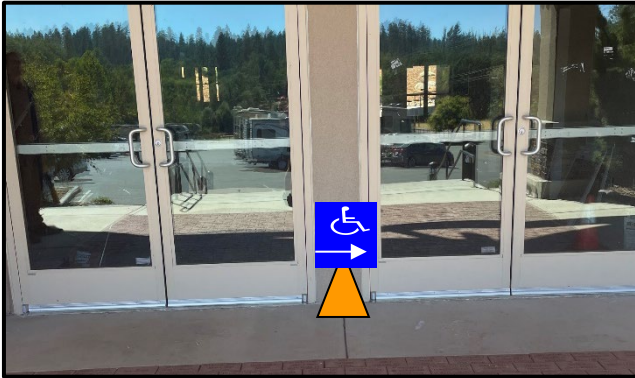
- **Sink Faucets:** Pounds of force to turn on faucets, range from 7 lbf to 21 lbf.-HAVA recommends 5 lbf or less.
- **Dispensers:** Paper towel, soap dispensers, Etc. are at a height of 41''in. to 42.25''in.- HAVA recommends 40''in. or lower.

Meadow Vista Community Center, Broadwell Room. Meadow Vista Ca.



Meadow Vista Community Center HAVA Instructions

Directional Signs



Use directional signs to direct voters to the polling place parking and entrance.

1. Place a sandwich board in front of the red fence at the entrance to the parking lot on Meadow Vista Rd.
2. Place an accessible directional sign in the dirt on the left side of the bottom of the stairs directing voters with disabilities toward the ramp/accessible pathway.
3. Place an accessible directional sign on a 36-inch vote cone and place in front of the doors at the top of the stairs directing voters to head right toward the polling place entrance
4. Place a Vote Here sign on a 36-inch cone and place in the dirt area to the right of the polling place entrance.

Be sure not to block any portion of the roadways, doorways or path of travel.

Meadow Vista Community Center

HAVA Instructions

Hazards/Barriers



Both the main entrance doors and the interior doors are too heavy and do not meet all the accessibility requirements; therefore both sets of doors must remain open.

1. Keep both exterior doors open to at least a 90 degree angle using the provided door stops or existing rocks.
2. Keep at least one of the interior doors open to at least a 90 degree angle using the provided door stops or existing rocks.
3. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.



Use 12-inch cones to serve as cane detectable barriers for any objects mounted on walls between 27-80 inches that protrude more than 4" into the path of travel or voting area.

1. Place a 12" cone under the fire extinguisher in the lobby area to serve as a cane detectable barrier.

Meadow Vista Community Center HAVA Instructions

Lighting



The parking area and path of travel may not have sufficient lighting once the sun goes down.

1. Use additional light set and extension cords to illuminate areas of the parking lot or path of travel with poor lighting.
- Make sure extension cords are out of the path of travel and do not present any tripping hazards.
 - If necessary, use provided cord covers to cover any electrical cords that could possibly present a tripping hazard.

Kitty Litter



During winter months, use kitty litter as traction control on icy or slippery surfaces in the parking area or path of travel.

1. Generously pour and spread kitty litter evenly across icy or slippery surfaces.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

NEW SURVEYED LOCATION.

Not Reviewed By VAAC.

Mitigating Issues and Location:

North Tahoe Event Center-Evergreen Room, Kings Beach CA.

The interior doors to the voting area:

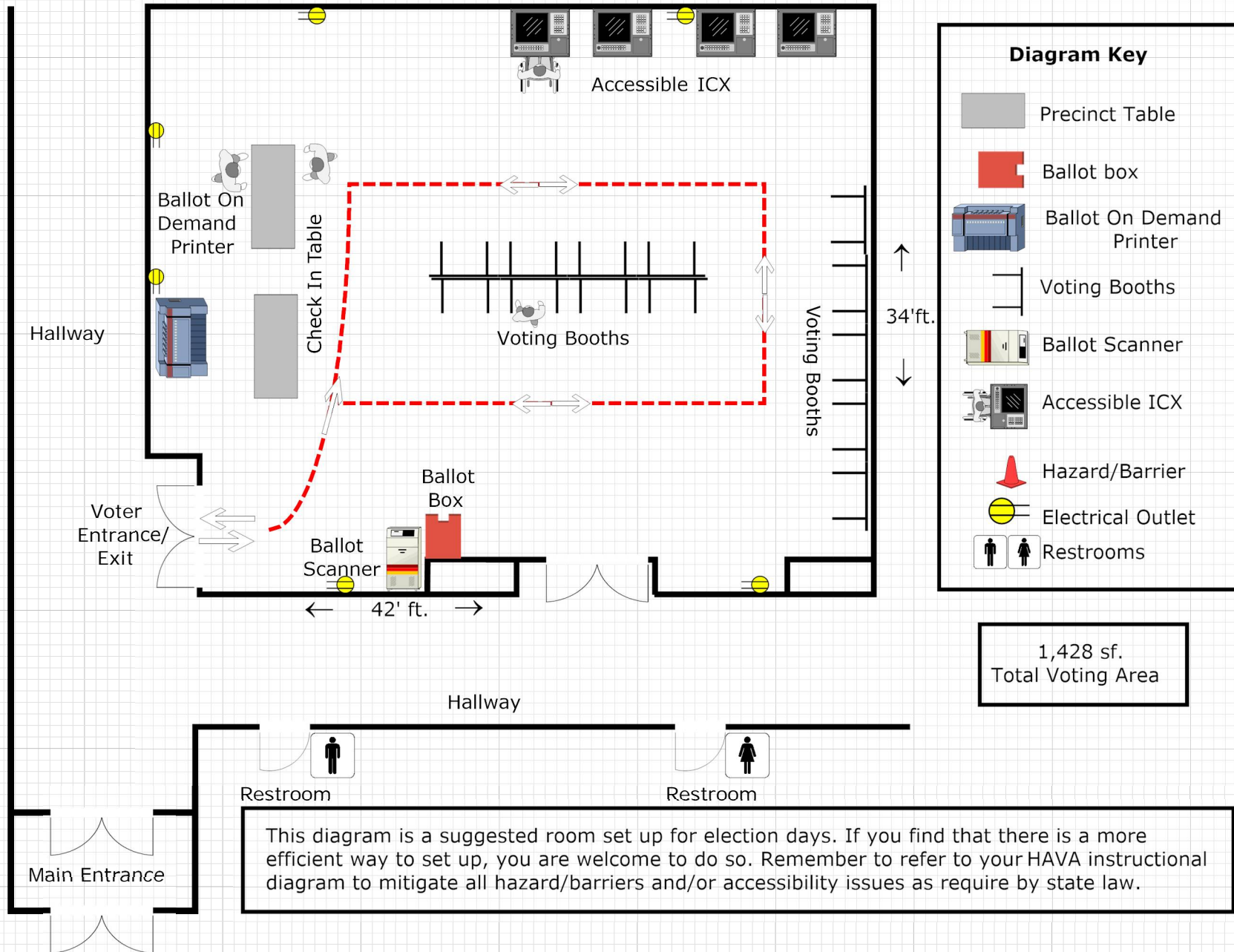
- They are too heavy and do not meet our accessibility requirements, therefore the doors need to remain open during voting hours. Doors stay open automatically when open fully, if not, use provided doors stops if necessary.
- Voting Area Has a big screen TV that protrudes more than 4" inches: Place 12" cones under big screen TV

Men's Restroom:

- Main door measured 31" in. clear entrance-HAVA recommends 32 in.; or better.
- **Force to open door is:** Push side 6 lbf-Pull side 8 lbf- HAVA recommends 5 lbf or less.
- **Sink Faucets:** They are the metering type and they do not stay on for at least 10 seconds as recommended by HAVA.
- **Accessible stall door:** Opened at 90-degree angle, opening measures 31" in. – HAVA recommends 34" of better.
- **In the interior of the accessible stall:** The clear space in front of the toilet is 56" in. W by 60" in. L – HAVA recommends 60" in. by 60" in. Aisle leading to the accessible stall measures 36.5" in – HAVA recommends 44" in or better.

(Women's restroom has similar Issues).

North Tahoe Event Center-Evergreen Room. Kings Beach Ca.



This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or accessibility issues as require by state law.

North Tahoe Event Center
HAVA
EVERGREEN ROOM
Directional Signs

Use directional signs to direct voters to the voting location.

1. Place a sandwich board in the dirt/planter in front of the Event Center. Do not block the curb ramp.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.



Accessible Parking

There is no designated van accessible parking space. Mark existing space.

1. Place a van accessible sign on a 36-inch cone and place at the front of the accessible parking space.



North Tahoe Event Center

HAVA

EVERGREEN ROOM

Barriers/Hazards



Both sets of doors at the main entrance are too heavy and do not meet our accessibility requirements; therefore the doors must remain open.

1. Keep door(s) open – doors stay open automatically when opened fully. (Use provided door stops if necessary).
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.



The interior doors to the voting room are too heavy and do not meet our accessibility requirements; therefore the doors must remain open.

3. Keep door(s) open – doors stay open automatically when opened fully. (Use provided door stops if necessary).
4. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

North Tahoe Event Center

HAVA

EVERGREEN ROOM

Barriers/Hazards Continued



During winter months, use kitty litter as traction control on icy or slippery surfaces in the parking area or path of travel.

1. Generously pour and spread kitty litter evenly across icy or slippery surfaces.



NEW SURVEYED LOCATIONS

Not Reviewed By VAAC

Mitigating Issues and Locations:

Placer County Elections – Voting Center, Rocklin

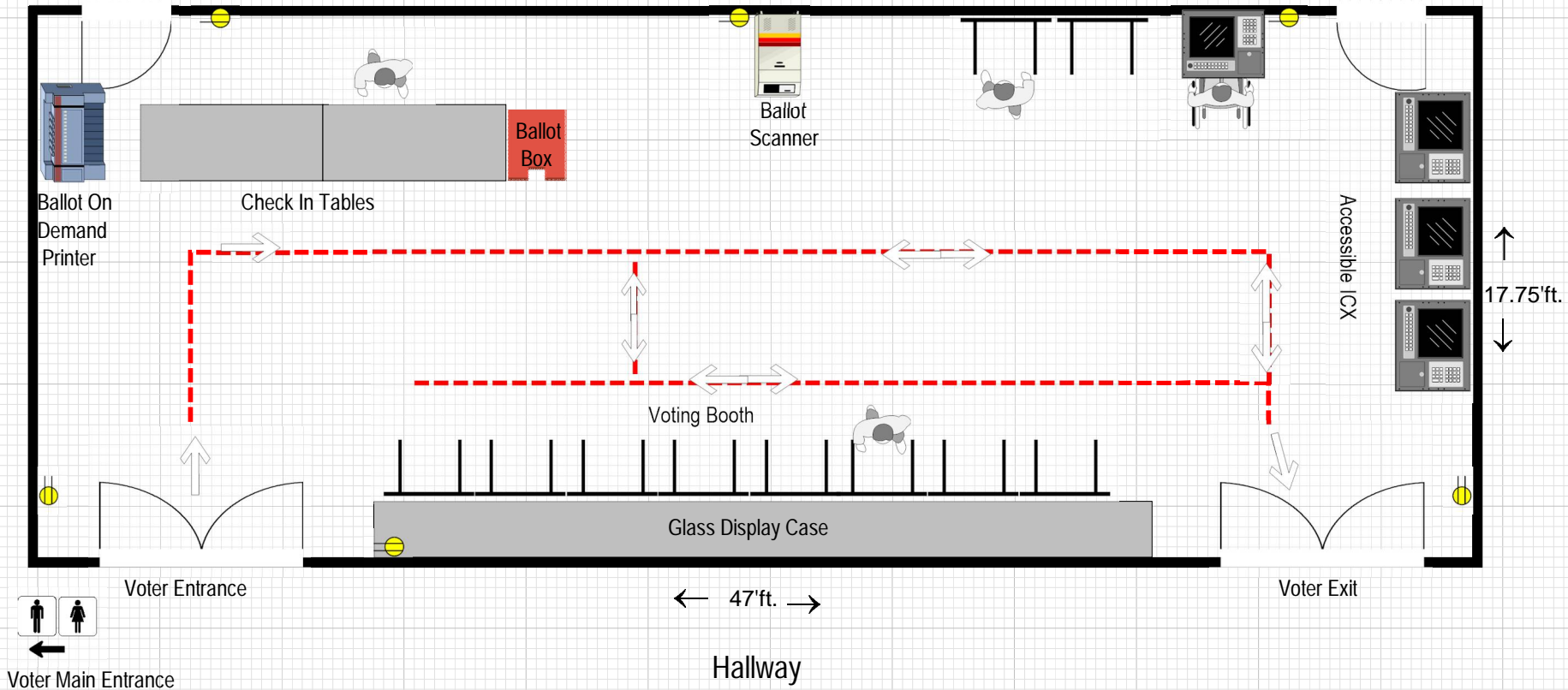
Voting Room

- The double door entry to the voting area are too heavy and do not meet our accessibility requirements, therefore the doors need to remain open during voting hours. Engage the door stop locks to keep doors open.

Men's and Women's Restrooms

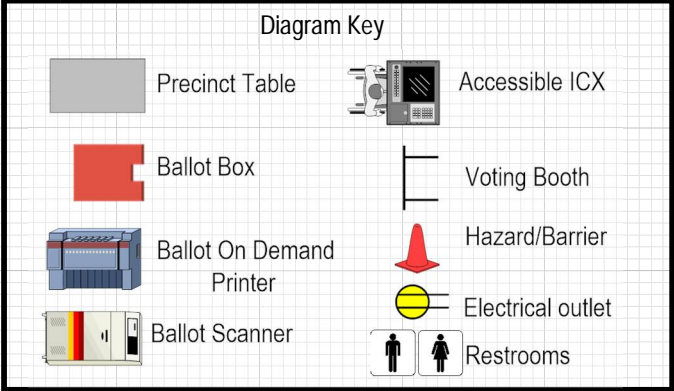
- Force required to open restroom door exceeds HAVA maximum requirement.
- Faucet water flow time when automatic sensor is activated is less than HAVA requirement of 10 seconds.

Placer County Elections-Voting Room Rocklin Ca.



This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law.

834' sf.
Total Voting Area



Placer County Elections, Rocklin – Voting Center HAVA Instructions

Directional Signs



Place a directional sandwich board sign in the grass at property line entry.



Place a directional sandwich board sign in the grass at the right corner of the building to direct voters towards building entrance on the far left side.



Place a directional sandwich board sign in the grass at the left corner of the building to direct voters towards building entrance on the far left side.

Placer County Elections, Rocklin – Voting Center
HAVA Instructions



Place a Directional Vote Here cone topper at the left building entrance.



Place a Vote Here cone topper at voting room entrance.

NEW SURVEYED LOCATION.

Not Reviewed By VAAC.

Mitigating Issues and Location:

Sierra College, LR Building-Board Room, Rocklin Ca.

At the accessible ramp to the voter's entrance/exit:

- Intermediate landing, when ramp changes direction, measures 60''in.W. by 60''in.L.- HAVA recommends 60''in W. by 72'' in L.

Voter entrance/exit door:

- Door is too hard to open, keep the door open during voting hours. If weather does not permit to keep door open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

Men's Restroom:

- **Door:** The pounds of force require to open door to enter restroom, ranges between 3 lbf to 15 lbf.
- **Accessible stall:** Clear space in front of toilet is 57''in W. by 60''in L. – HAVA recommends 60''in W. by 60''in L. Stall door is not self-closing nor has accessible handles as recommended by HAVA.
- (Women's restroom has similar issues)

Sierra College-Board Room. Rocklin Ca.

← 52' →

Voter
Entrance/Exit

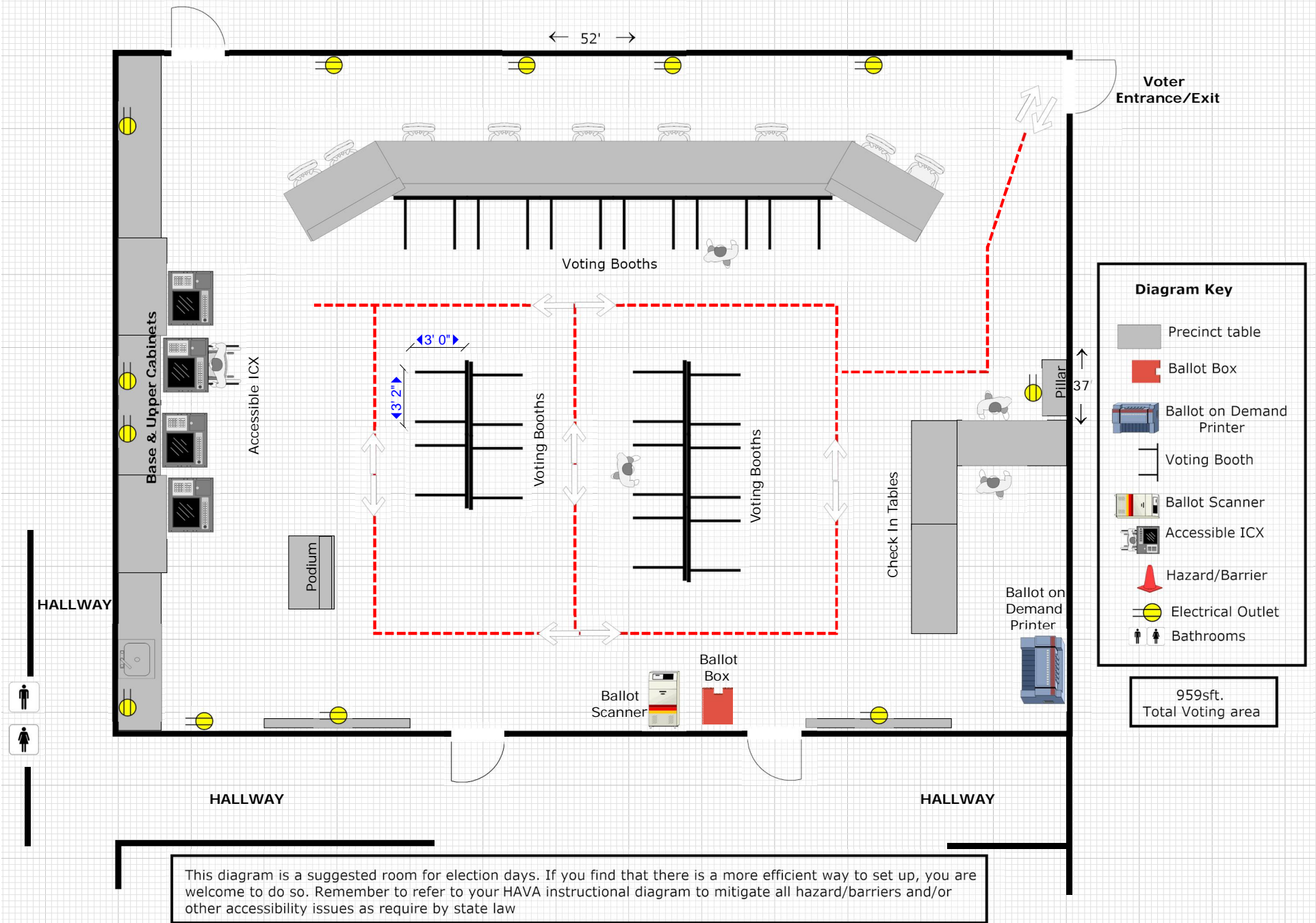


Diagram Key

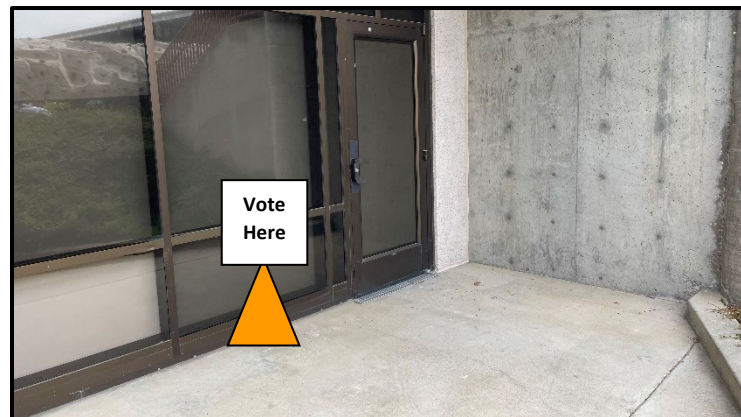
- Precinct table
- Ballot Box
- Ballot on Demand Printer
- Voting Booth
- Ballot Scanner
- Accessible ICX
- Hazard/Barrier
- Electrical Outlet
- Bathrooms

959sft.
Total Voting area

This diagram is a suggested room for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law

Sierra College, LR Building (Board Room) HAVA Instructions

Directional Signs



Use signs to direct voters to the closest parking lot to the LR building/Board Room (Lot A1) and to direct voters from the parking lot to the voting area.

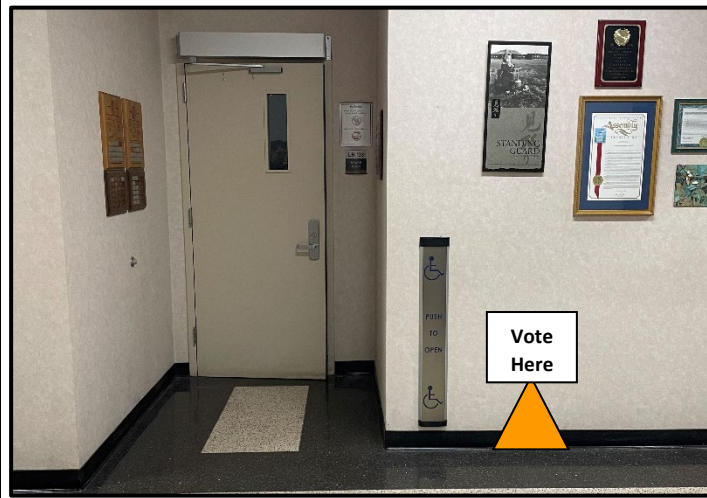
1. Place a sandwich board in the dirt area at intersection of Campus Drive and Center Drive directing voters toward parking LOT A1.
2. Place a sandwich board in the dirt area at the entrance to Parking LOT A1.
3. Place a sandwich board near the top of the ramp against the cement wall directing voters toward the ramp and side entrance to the Board Room. Do not block the ramp.
4. Place a 'Vote Here' cone topper sign on a 36-inch cone and place to the left of the side entrance door to the Board Room.
5. Use additional "Vote" yard signs to place in the grass/dirt anywhere you find helpful to direct voters to the parking or voting area.
 - Place some along Campus Drive directing voters toward Lot A1.
 - Place some on campus directing voters toward the LR building.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Sierra College, LR Building (Board Room)

HAVA Instructions

Directional Signs continued



For voters who enter through the main entrance on the bottom floor:

1. Place a 'Vote Here' cone topper sign on a 36-inch cone and place in-between the 2 sets of double doors.
2. Place a 'Vote Here' cone topper sign on a 36-inch cone and place against the wall to the right of the main entrance to the Board Room.

NOTE: Be sure not to block any portion of the path of travel or doorways.

Hazards/Barriers



Both the side entrance door to the Board Room and the main entrance door to the Board Room do not meet all of the accessibility requirements; therefore the door(s) must remain open.

1. Keep both doors open to at least a 90 degree angle, using the provided or installed doorstops.

If the Facility or weather does not allow the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

NEW SURVEYED LOCATION.

Not Reviewed By VAAC.

Mitigating Issues and Location:

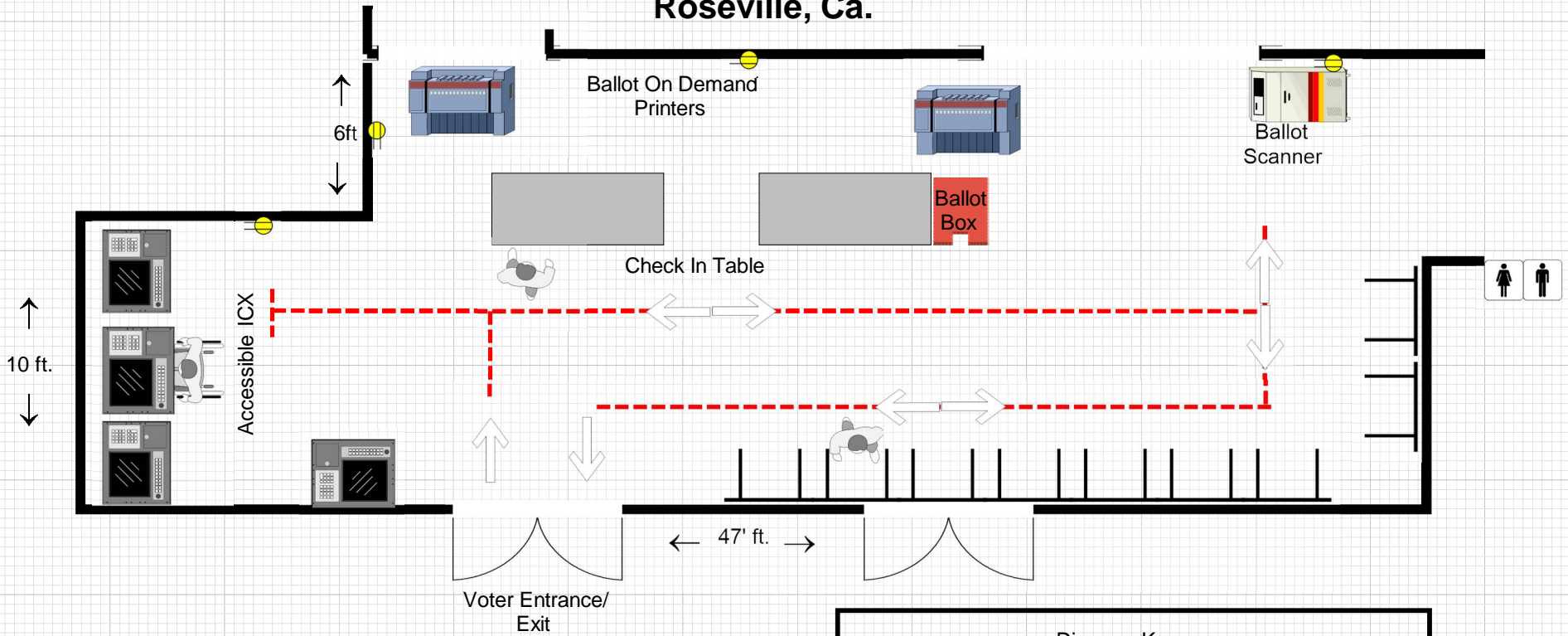
West Park High School, Grove Theatre Lobby.

Roseville Ca.

Voter entrance/exit doors:

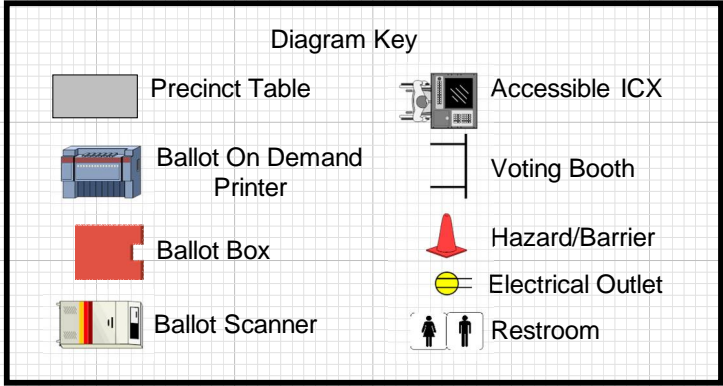
- Doors are too hard to open, keep them open during voting hours. If weather does not permit to keep doors open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

West Park High School Grove Theater Lobby Roseville, Ca.



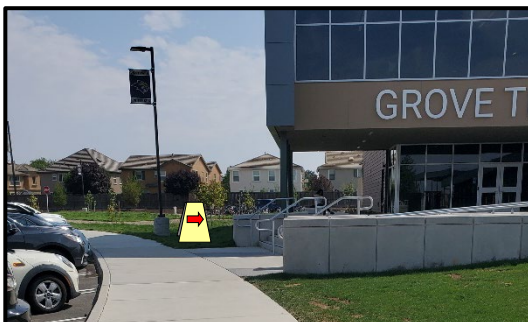
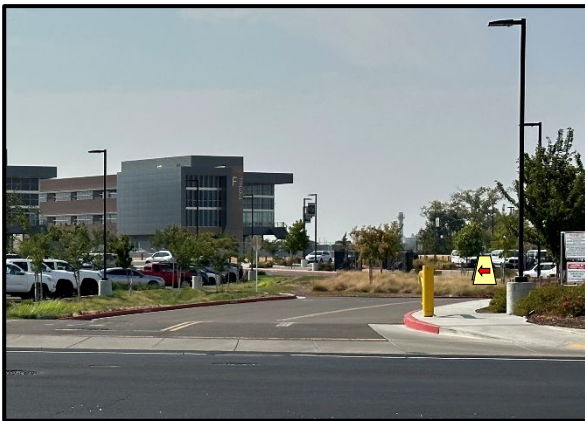
This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as required by state law.

705 sf.
Total Voting Area



West Park High School, Grove Theater Lobby HAVA Instructions

Directional Signs



Use signs to direct voters toward the visitor parking and Grove Theater.

1. Place a directional sandwich board in the grass or dirt at the main entrance to parking lot.
2. Place a directional sandwich board in the grass or dirt in the island after the main entrance to parking lot.
3. Place a directional sandwich board in the grass or dirt near the front office near the west park high school monument sign (close to accessible parking) directing voters toward Grove Theater.
4. Place a directional sandwich board in the grass by the stairs at the Grove Theater.
5. Use the additional vote yard signs to place in the grass/dirt anywhere you find helpful to direct voters toward Grove Theater.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

West Park High School, Grove Theater Lobby HAVA Instructions

Directional Signs



6. Place a Vote Here cone topper on 36" cone at the Grove Theater Lobby entrance.

Hazards/ Barriers



The main entrance doors are too heavy and do not meet all of the accessibility requirements; therefore the door(s) must remain open.

1. Keep at least 1 door open to at least a 90 degree angle, doors stay open automatically when opened fully. (Use provided door stops if necessary).

If the Facility or weather does not allow the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

**LOCATIONS
PREVIOUSLY
REVIEWED BY
VAAC**

Alta Community Hall
Alta Ca.

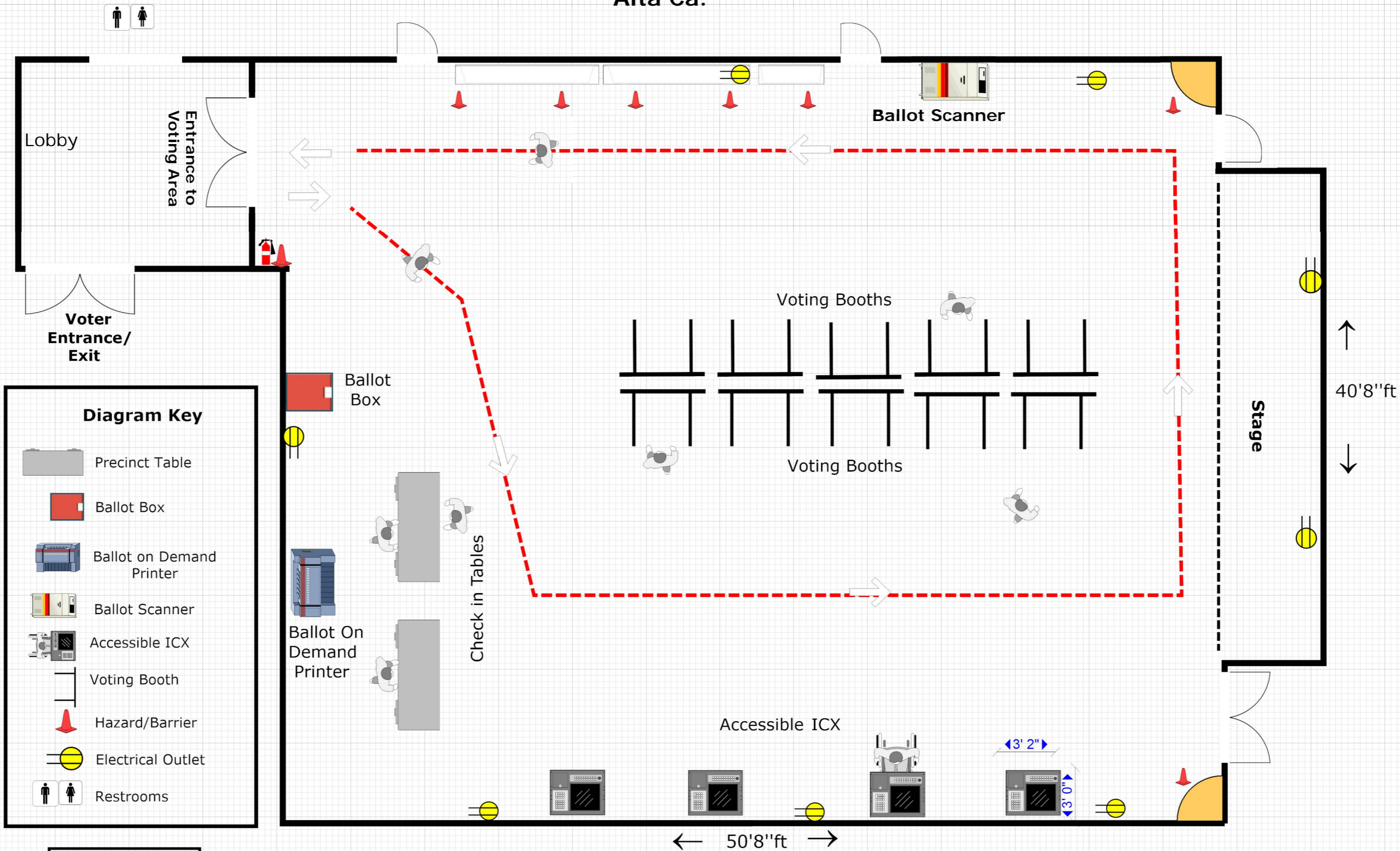


Diagram Key

- Precinct Table
- Ballot Box
- Ballot on Demand Printer
- Ballot Scanner
- Accessible ICX
- Voting Booth
- Hazard/Barrier
- Electrical Outlet
- Restrooms

2,080sqft.
Total Voting Area

This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazards/barriers and/or other accessibility issues as require by state law.

Alta Community Hall HAVA Instructions

Directional Signs



Place directional signs to direct voters to the voting location.

1. Place a sandwich board in the dirt area at the entrance to the fire station/community center.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Accessible Parking



Place directional signs to direct voters with disabilities to the accessible parking/entrance.

1. Place an accessible directional sign on a 36-inch cone and place near the red barn directing voters with disabilities up toward the accessible parking and entrance.



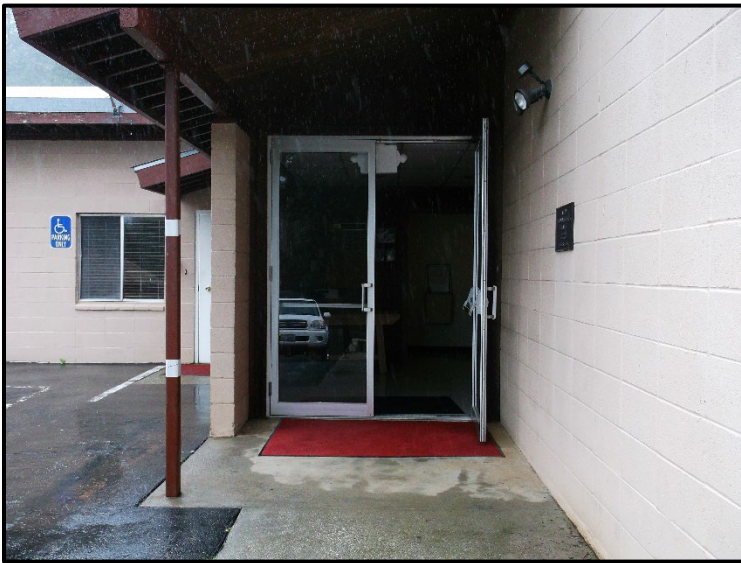
Alta Community Hall HAVA Instructions

Hazards/Barriers



The threshold on the exterior side of the entrance is too high and does not meet accessibility requirements. Based on previous notes from this location, our threshold mats create a tripping hazard.

1. Place a 3x5 mat on top of the red rug and place both mats flush against the threshold.



The main entrance doors are too heavy and do not meet all of the accessibility requirements; therefore the door(s) must remain open.

1. Keep door(s) open to the full 90 degree angle, doors stay open automatically when opened fully. (Use provided door stops if necessary).
2. If the Facility or weather does not allow the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

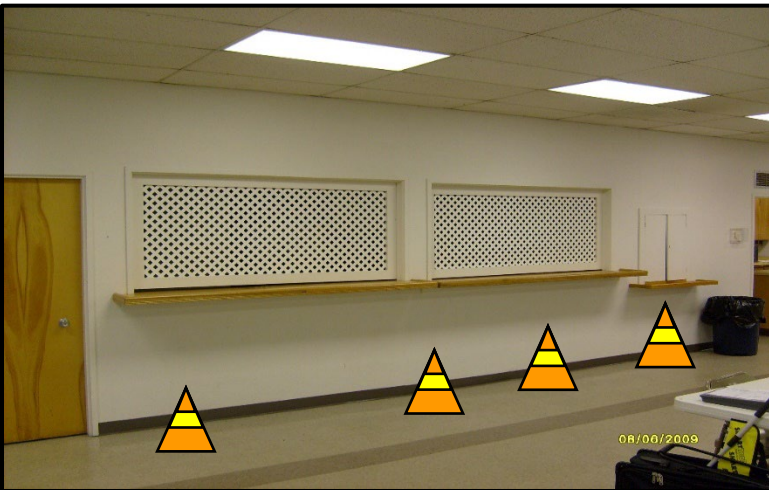
Alta Community Hall HAVA Instructions

Hazards/Barriers Continued



The interior door(s) to the community hall do not have accessible hardware and are too heavy and do not meet all of the accessibility requirements. The door(s) must remain open.

1. Keep door(s) open to at least a 90 degree angle using the installed door stops. (Use provided door stops if necessary).



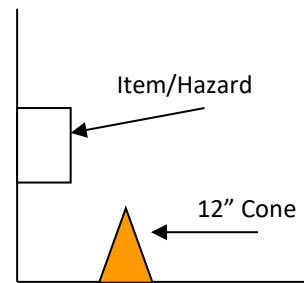
The kitchen shelves protrude more than 4-inches and do not meet accessibility requirements.

1. Place (4) 12-inch cones along the front edge of the protruding shelves to serve as cane detectors.

The 2 speaker shelves in the corners of the room are too low and do not meet accessibility requirements.



2. Place (1) 12-inch cone along the front edge of each shelf.



Alta Community Hall HAVA Instructions

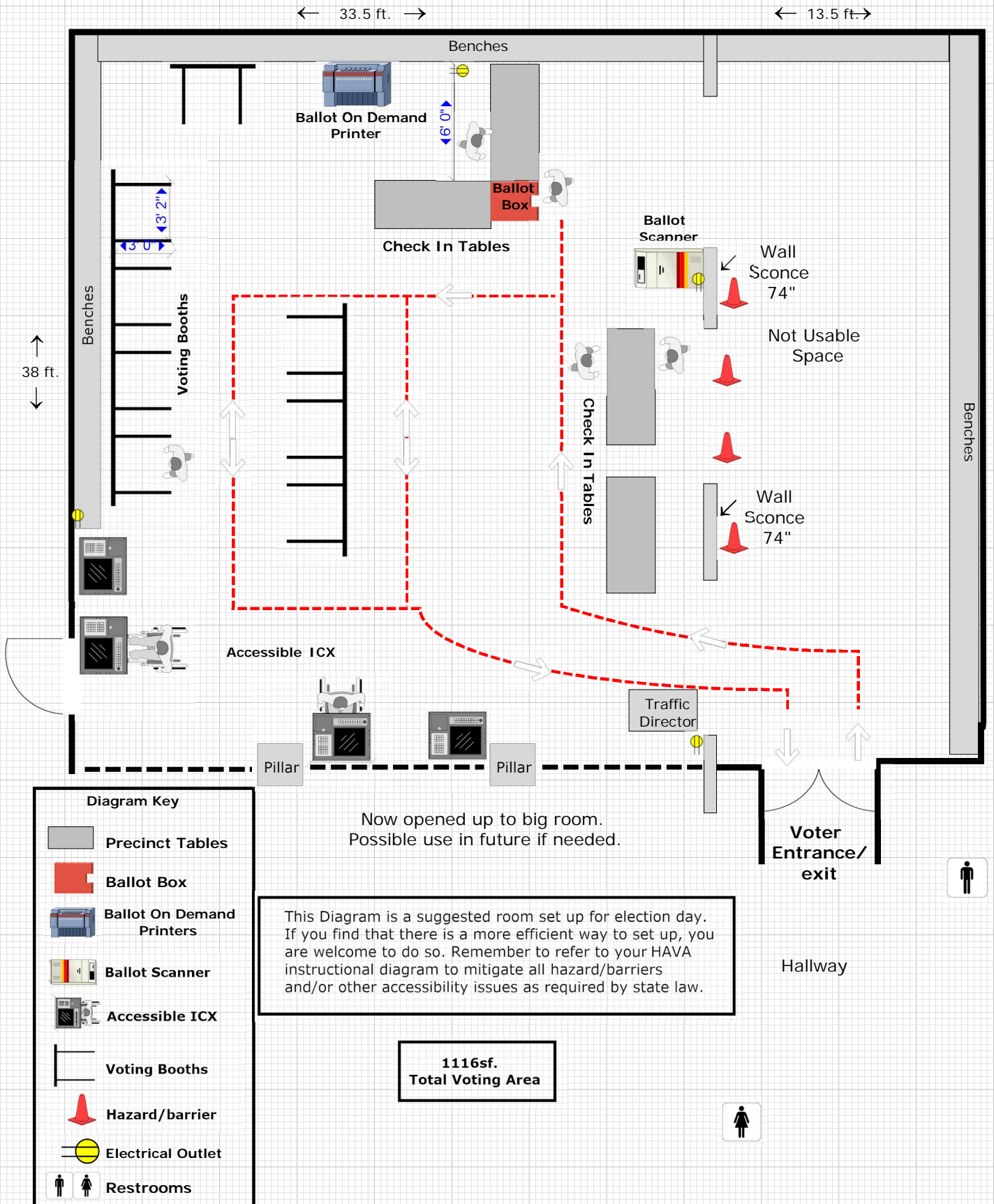
Hazards/Barriers Continued



During winter months, use kitty litter as traction control on icy or slippery surfaces in the parking area or path of travel.

1. Generously pour and spread kitty litter evenly across icy or slippery surfaces.

Auburn Veterans Hall-Upstairs Hall Auburn Ca.



Auburn Veterans Memorial Hall HAVA Instructions

Directional Signs

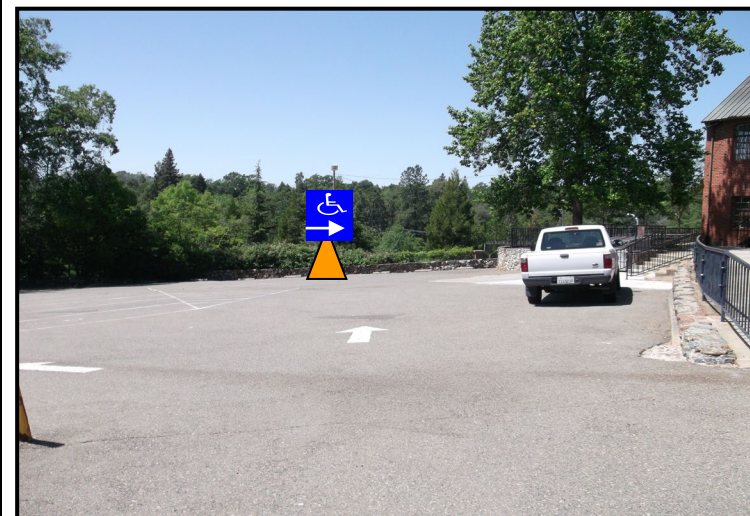


Use directional signs to direct voters to the parking area and polling place entrance.

1. Place a sandwich board at the corner of Lincoln way and East Street directing voters toward the Veteran's Hall.
2. Place accessible directional signs to direct voters with disabilities toward the accessible parking on the right side of the building, closest to the accessible entrance.



- Place an accessible directional sign on a 36-inch cone and place at the bottom of the ramp at the back entrance directing voters with disabilities toward the front entrance.
- Place an accessible directional sign on a 36-inch cone and place toward the back of the parking lot directing voters with disabilities toward the accessible parking on the right side of the building.



Auburn Veterans Memorial Hall

HAVA Instructions

Hazards/Barriers



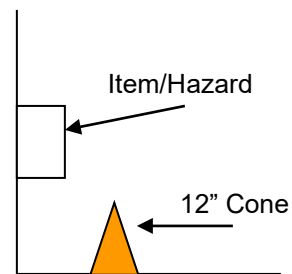
Both the main entrance door and the interior door do not meet all the accessibility requirements; therefore the doors must remain open.

1. Keep both doors opened using the installed door stops.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.



Use 12-inch cones to serve as cane detectable barriers for any objects mounted on walls between 27-80 inches that protrude more than 4" into the path of travel or voting area.

1. Place a 12" cone under the center of the water fountains to serve as cane detectable barriers.



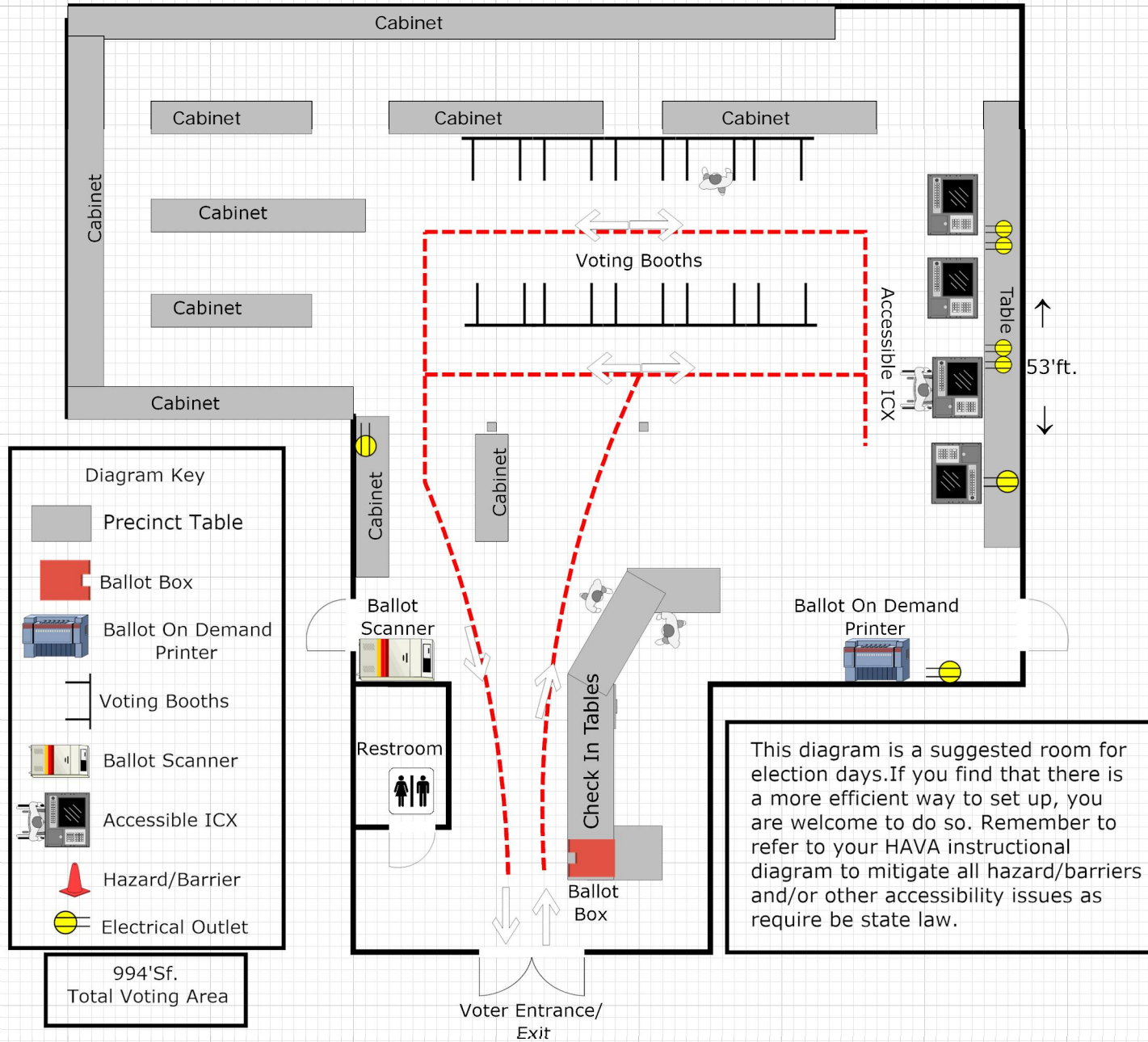
Auburn Veterans Memorial Hall HAVA Instructions



Place three 12-inch cones at the top of the stairs to serve as cane detectable barriers and to prevent voters from going downstairs.

Buljan Middle School-Library. Roseville Ca.

← 53.5'ft. →



Buljan Middle School-Library HAVA Instructions

Directional Signs



Use directional signs to direct voters to the parking and voting areas.

1. Place a sandwich board in the grass at the entrance to the parking lot on Hallissey Dr.
2. Place a sandwich board at the bottom corner of the main stair case at the front of the school, directing voters toward the main entrance gate/library.
3. Place an accessible directional cone topper on top of a 36-inch cone and place next to the sandwich board at the bottom of the stairs, directing voters toward the accessible path/ bottom of the ramp.
4. Place a sandwich board at the top of the stair case to the left of the gate entrance directing voters through the gate toward the library.
5. Place a sandwich board in front of the trash can after passing through the front gate, directing voters toward the library.
6. Place a 'Vote Here' cone topper on top of a 36-inch cone and place against the wall to the left of the library doors.

NOTE: Be sure not to block any portion of the roadway, path of travel of doorways.

Buljan Middle School-Library HAVA Instructions

Hazards/ Barriers



The main entrance gate to the campus does not meet accessibility requirements and must remain open.

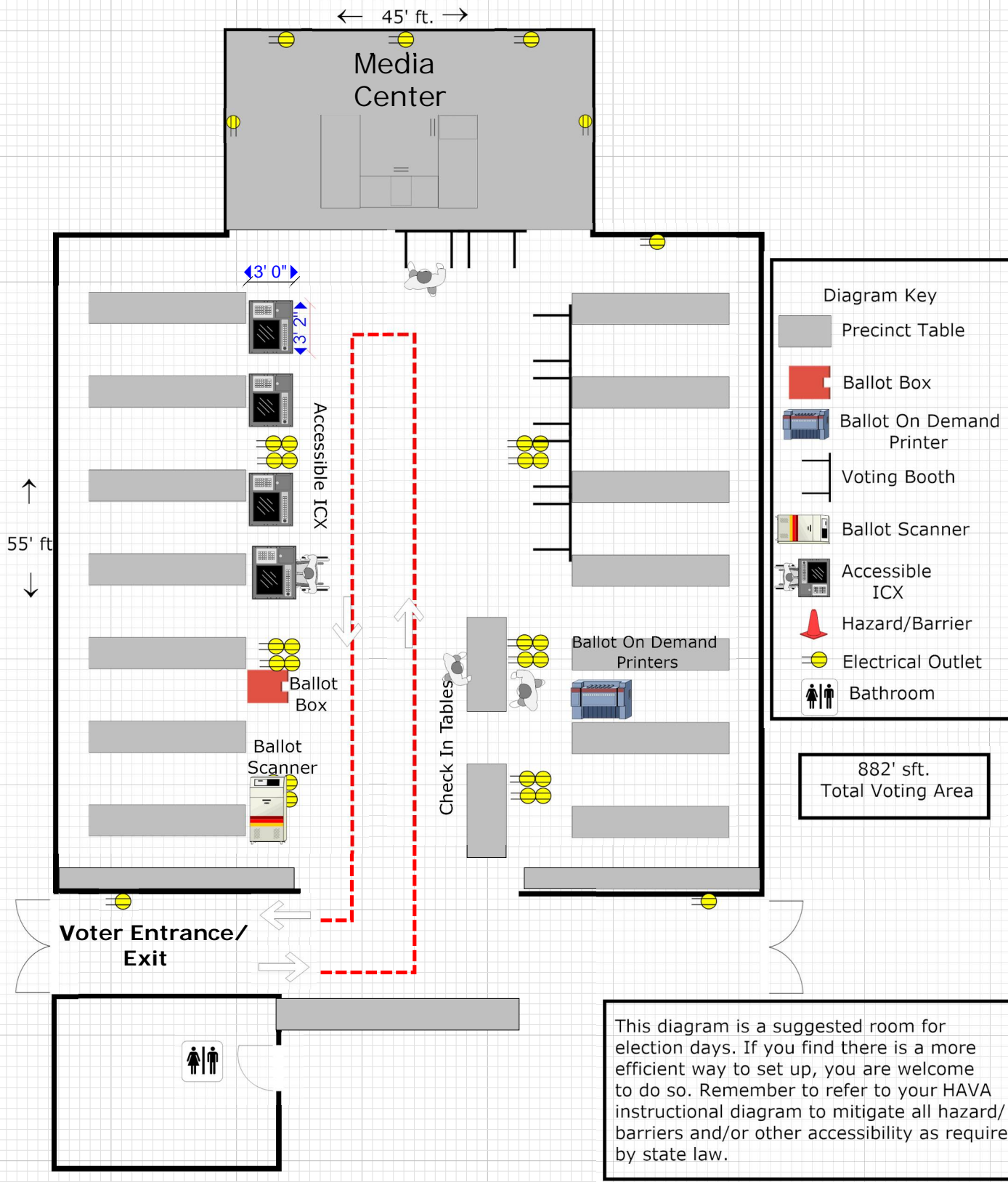
1. Keep the gate fully open with a 36-inch cone.
2. If the facility does not permit to keep the gate open, a poll worker must be assigned to open the gate for voters entering and exiting the campus.



The main entrance door(s) to the library are too heavy and do not meet all accessibility requirements; therefore, the door(s) must remain open.

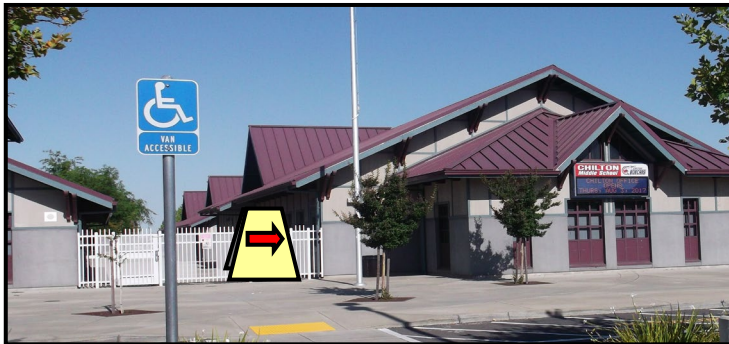
1. Keep at least one door open (to at least a 90 degree angle). Door has automatic stopper installed at the top. Use provided door stop if necessary.
2. If the facility or weather does not permit to keep the door(s) open- a poll worker must be assigned to open the door for voters entering and exiting the building.

Chilton Middle School-Library. Roseville Ca.



Chilton Middle School – Library HAVA Instructions

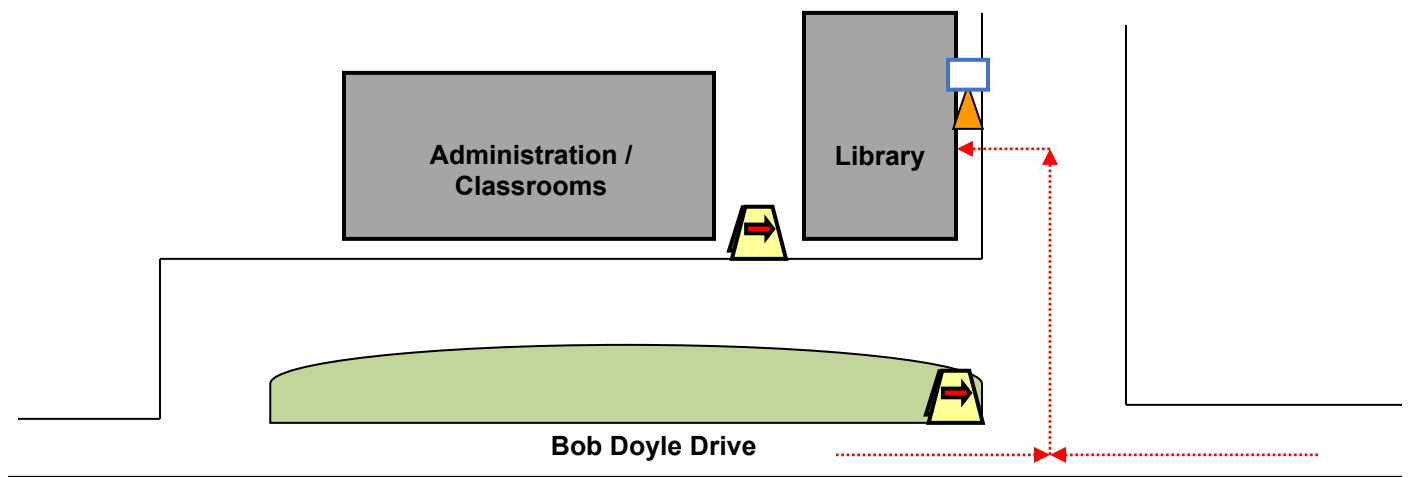
Directional Signs



Use directional signs to direct voters to the polling place entrance.

1. Place a sandwich board in the grass at the entrance to the parking lot closest to the library.
2. Place a sandwich board against the white fence across from the cross walk directing voters toward the polling place entrance.
3. Place a Vote Here sign on a 36-inch cone and place in the planter area to the left of the polling place entrance.

Be sure not to block any portion of the roadways, sidewalks or doorways.



Chilton Middle School – Library HAVA Instructions

Hazards/ Barriers



The entrance door(s) are too heavy and do not meet all the accessibility requirements; therefore the door(s) must remain open.

1. Keep both doors open to the full 90 degree angle using the self-stoppers or the provided door stops.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

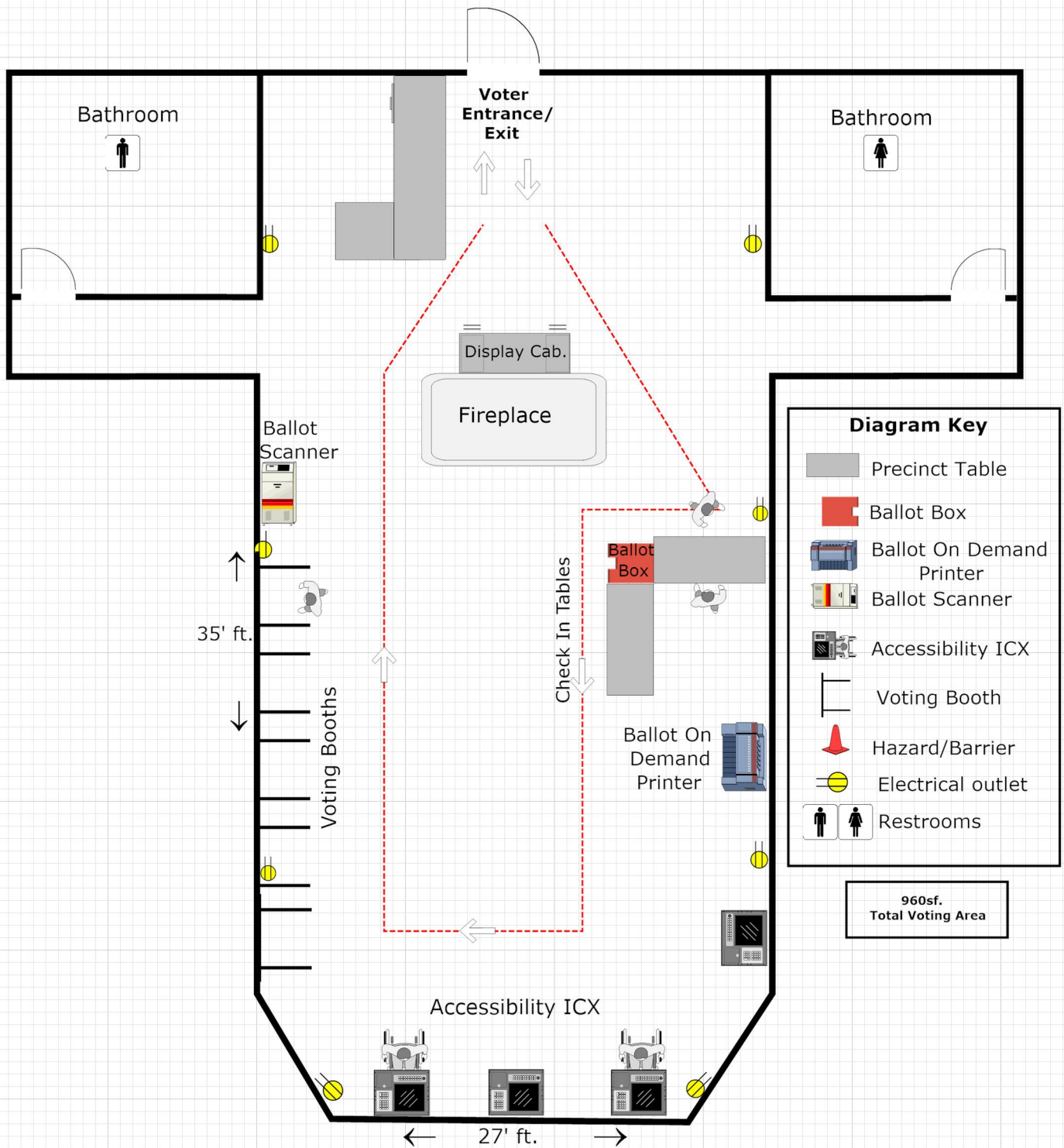
School Reminders

Please be kind and courteous to school staff, Election day is a stressful day for our schools as there will be potentially hundreds of individuals coming onto their campus to vote - **Keep in mind that the school's main priority is the safety of the students.** Please abide by any rules or safety protocols they may ask of you.

Here a few things to be mindful of when working at a school on Election Day:

- Please refrain from interacting with students.
- Kindly ask voters to refrain from interacting with students.
- Do not use student restrooms while students are on campus. Please ask school staff which restrooms are appropriate for you to use.
- Keep in mind, if you are located in a multipurpose room/ cafeteria, students will be traveling through to get their lunches during lunch hours. It will be loud and busy during this time.
- Keep in mind that the school parking lot will be very busy during student drop off and pick up times – they have asked us to kindly remind you to keep all drop off zones clear so they can get cars in and out as quickly as possible.


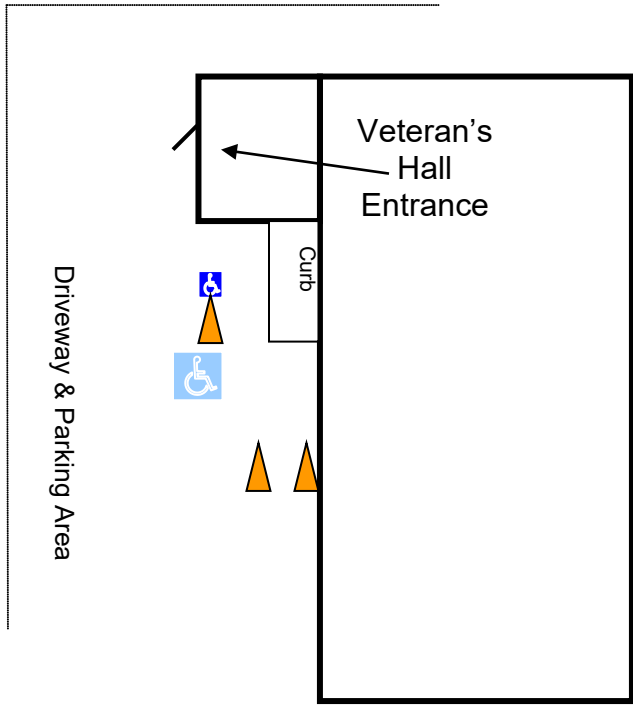
Colfax Veterans Hall-(Upstairs) Main Hall Colfax Ca.



This diagram is a suggested room set up for election day. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA Instructional diagram to mitigate all hazard/barriers and /or other accessibility issues as required by state law.

COLFAX VETERANS MEMORIAL HALL

Van Accessible Parking Space

 <p>A photograph showing a paved parking area next to a building. A white van is parked in a marked space. A blue wheelchair sign is on a 36-inch traffic cone at the front of the space. Two orange 36-inch traffic cones are at the back of the space. A white double-headed arrow labeled "Parking Space" spans the width of the van. Another white double-headed arrow labeled "Access Aisle" spans the width of the aisle between the van and the building. A person is standing near the van.</p>	<p>Place two 36" cones at the back of the marked access aisle space. These cones should be about 18 feet from the front of the space.</p>
 <p>A schematic diagram of the parking area. On the left is a vertical line labeled "Driveway & Parking Area". To its right is a "Curb". Further right is a building labeled "Veteran's Hall Entrance". A blue wheelchair sign is on a 36-inch traffic cone at the front of the parking space. Two orange 36-inch traffic cones are at the back of the space. An arrow points from the "Veteran's Hall Entrance" to the front of the parking space.</p>	<p>Attach the Accessible Parking sign to a 36" traffic cone and place it at the front of the marked space.</p>

COLFAX VETERANS MEMORIAL HALL

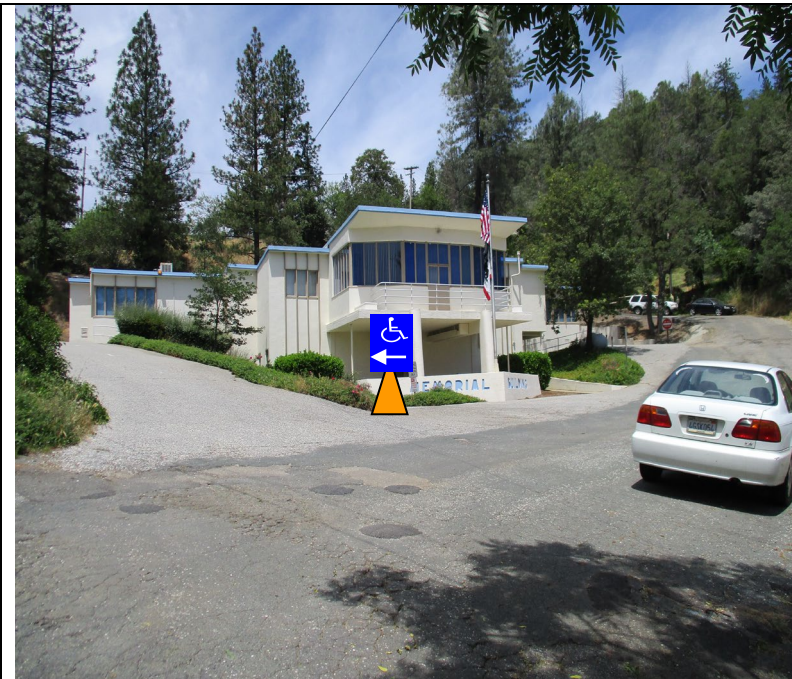
Doorstop



Door is too heavy and must remain open. Use installed door stop.

If the facility or weather is not permitting the door is to remain open. A poll worker must be assigned to open the door for every voter.

Handicap Directional Access Signs



Use the directional access signs to direct voters to the most accessible parking or pathway.

Place the directional access sign at the bottom right hand side of the entrance to signify entrance is at the back of the building.

COLFAX VETERANS MEMORIAL HALL

Handicap Directional Access Signs



Use the directional access sign at top of hill to direct voters to the most accessible parking or pathway.

Place the directional access sign at the top of hill, left hand side to signify entrance to back of building.

Facility Instructions

If, on Election Day, there are any problems with the heat or air, inside or outside lighting or any other problems with the Facility that the onsite staff cannot correct, please call the Placer County Elections Office at (530)886-5650 or (530)886-5672.

Thank you.

Have a good Election Day!

Foresthill Veterans Hall- Main Hall Foresthill Ca.

← 52.5'ft. →

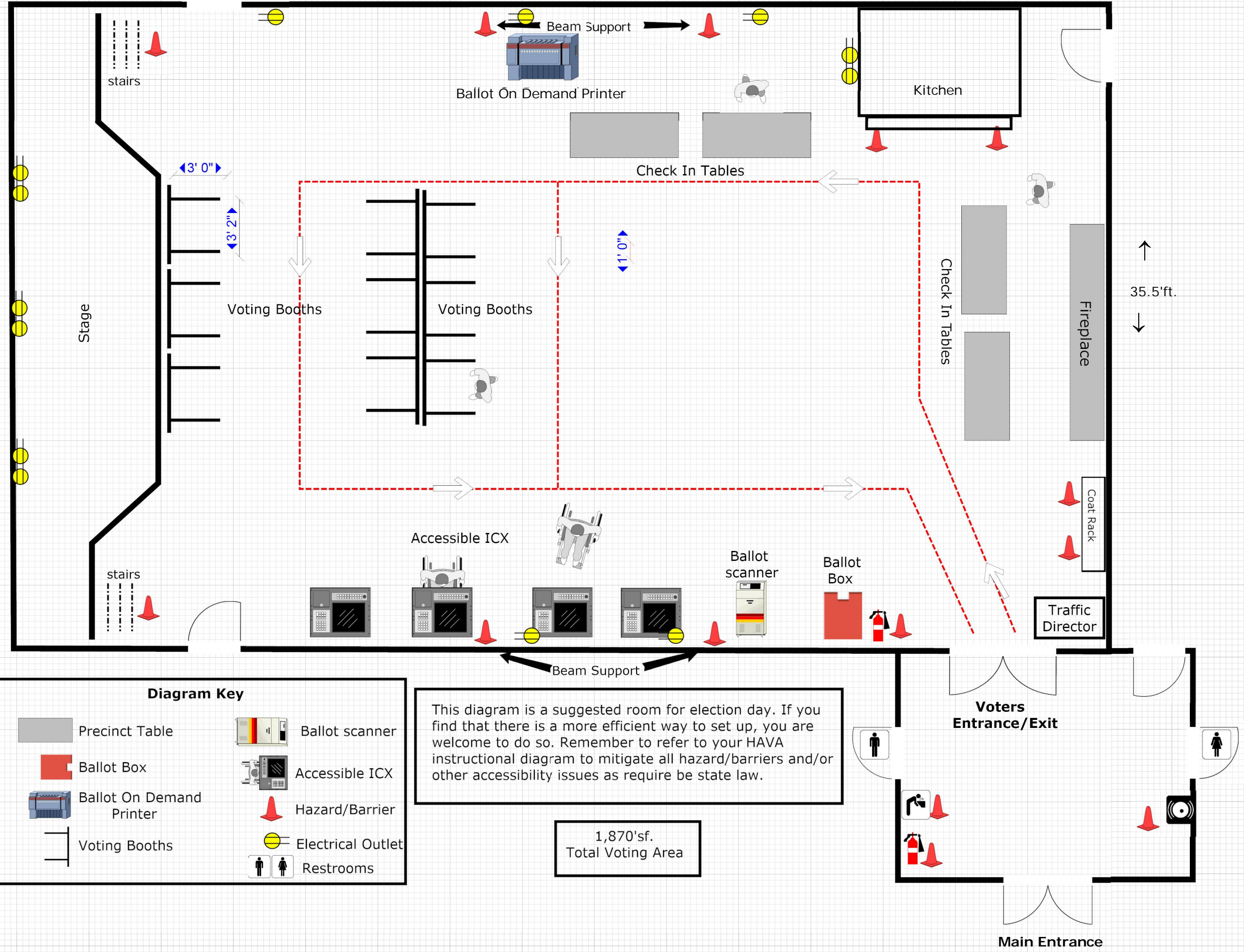




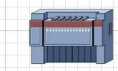






Diagram Key

- | | |
|--|---|
|  Precinct Table |  Ballot scanner |
|  Ballot Box |  Accessible ICX |
|  Ballot On Demand Printer |  Hazard/Barrier |
|  Voting Booths |  Electrical Outlet |
| |  Restrooms |

This diagram is a suggested room for election day. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require be state law.

1,870'sf.
Total Voting Area

**Voters
Entrance/Exit**

Main Entrance

Foresthill Veterans Memorial Hall – Main Hall

HAVA Instructions

Hazards/Barriers



The main entrance doors and the interior doors are both too heavy and do not meet all the accessibility requirements; therefore the door(s) must remain open.

1. Keep both sets of door(s) open to at least a 90 degree angle using the provided door stops.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.



**KEEP
OPEN**

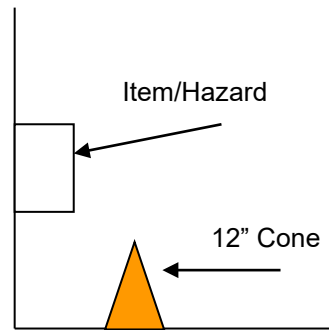
Foresthill Veterans Memorial Hall – Main Hall

HAVA Instructions



Use 12-inch cones to serve as cane detectable barriers for any objects mounted on walls between 27-80 inches that protrude more than 4" into the path of travel or voting area.

- Place a 12-inch cone under the water fountain in the lobby.
- Place a 12-inch cone under the emergency light in the lobby.
- Place (2) 12-inch cones under each end of the coat racks in the voting area.
- Place (2) 12-inch cones under both sides of the pass through counter in the voting area.



During winter months, use kitty litter as traction control on icy or slippery surfaces in the parking area or path of travel.

1. Generously pour and spread kitty litter evenly across icy or slippery surfaces.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.



Foresthill Veterans Memorial Hall – Main Hall

HAVA Instructions

Extension cords

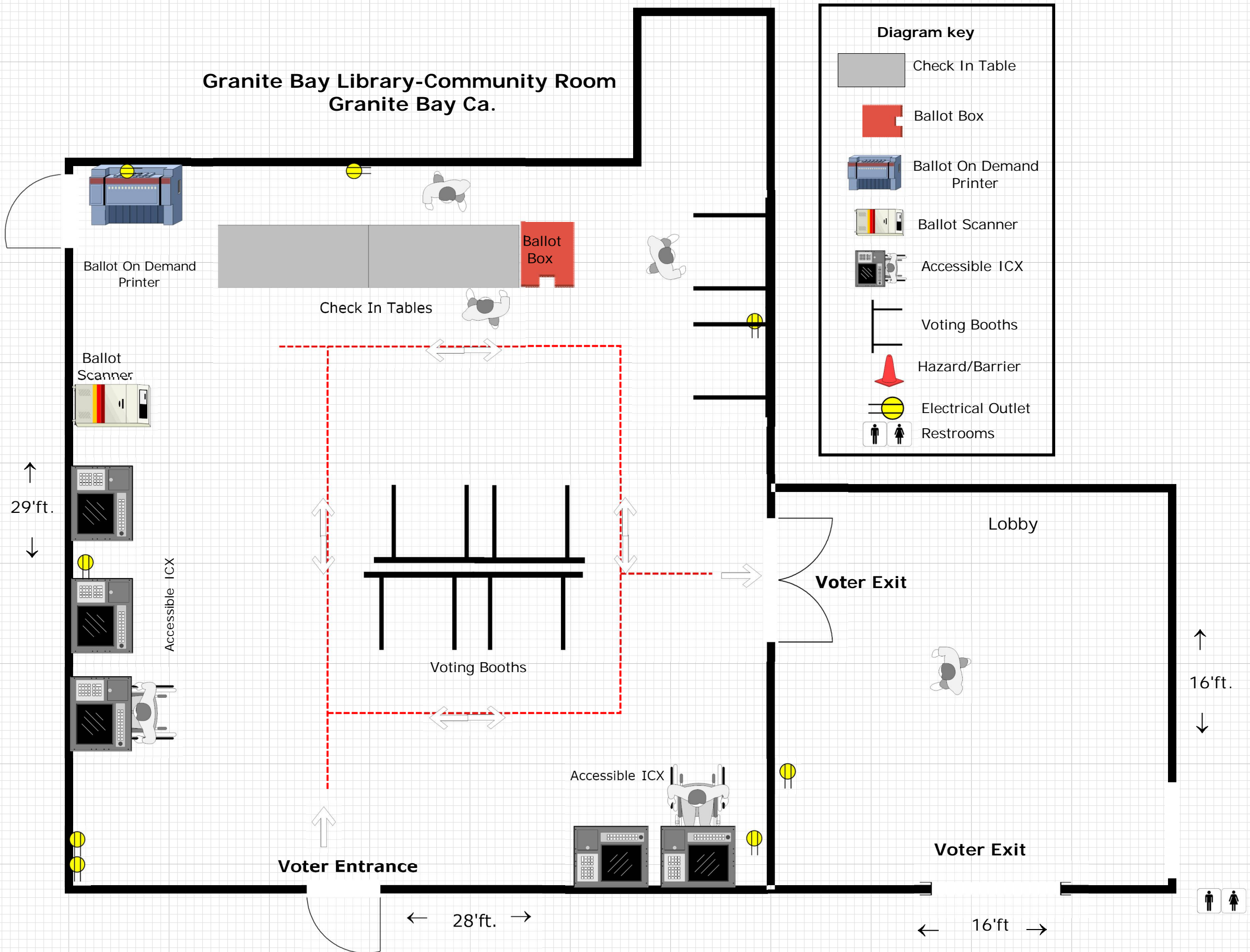


There are limited electrical outlets on the fire place wall, use the provided extension cords and power strips as necessary.

IMPORTANT: Keep all power cords out of the path of travel or anywhere that could possibly present a tripping hazard.

If necessary, use provided cord covers to cover any power cords that could possibly present a tripping hazard.

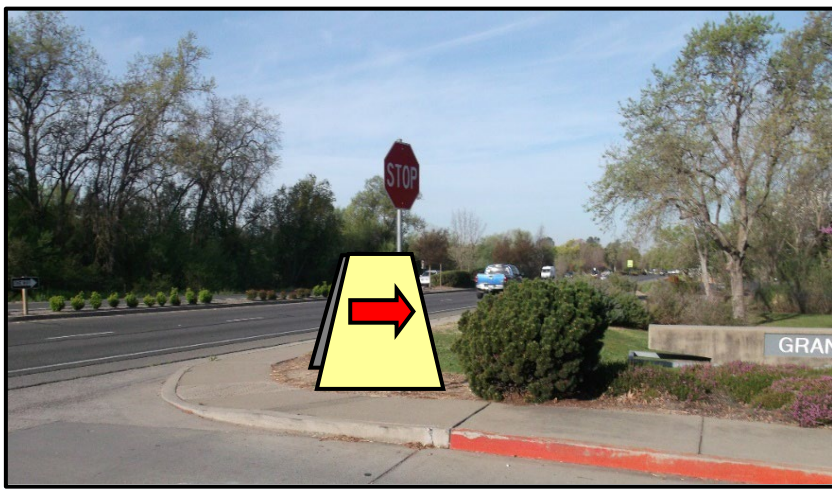
Granite Bay Library-Community Room Granite Bay Ca.



This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as required by state law.

Granite Bay Library, Community Room HAVA Instructions

Directional Signage



The library would like to have voters enter through the side door to the Community room and exit through the lobby so that they can keep library patrons and voters separate. Place directional signs to direct voters to the appropriate entrance.

1. Place a sandwich board in the grass/dirt area at the entrance to the library on Douglass Blvd.
2. Place a vote here sign on a 36-inch on place next to the exterior entrance to the Community Room.



NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Granite Bay Library, Community Room

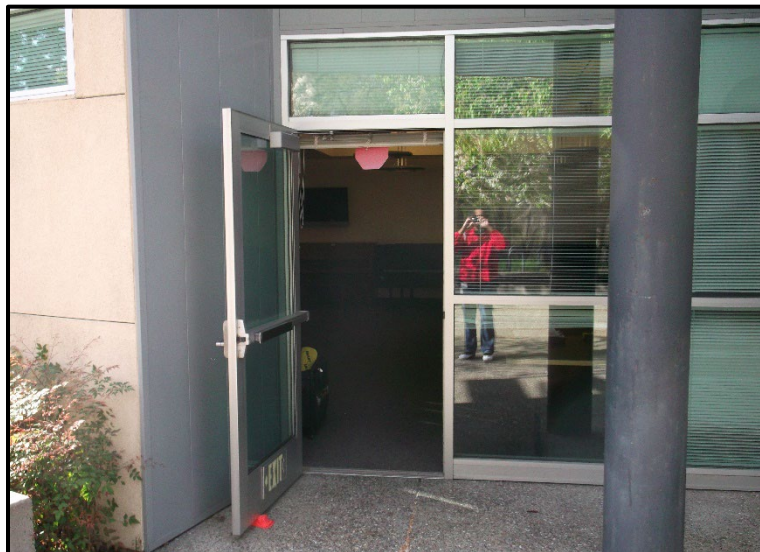
HAVA Instructions

Barriers/Hazards



The grating in the middle of the courtyard is too wide and does not meet accessibility requirements.

1. Place a 36-inch cone over the grating in the middle of the courtyard to serve as cane detector.



The exterior entrance door to the Community Room is too heavy and does not meet our accessibility requirements; therefore the door must remain open.

1. Keep door(s) open using the provided door stops.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

Granite Bay Library, Community Room HAVA Instructions

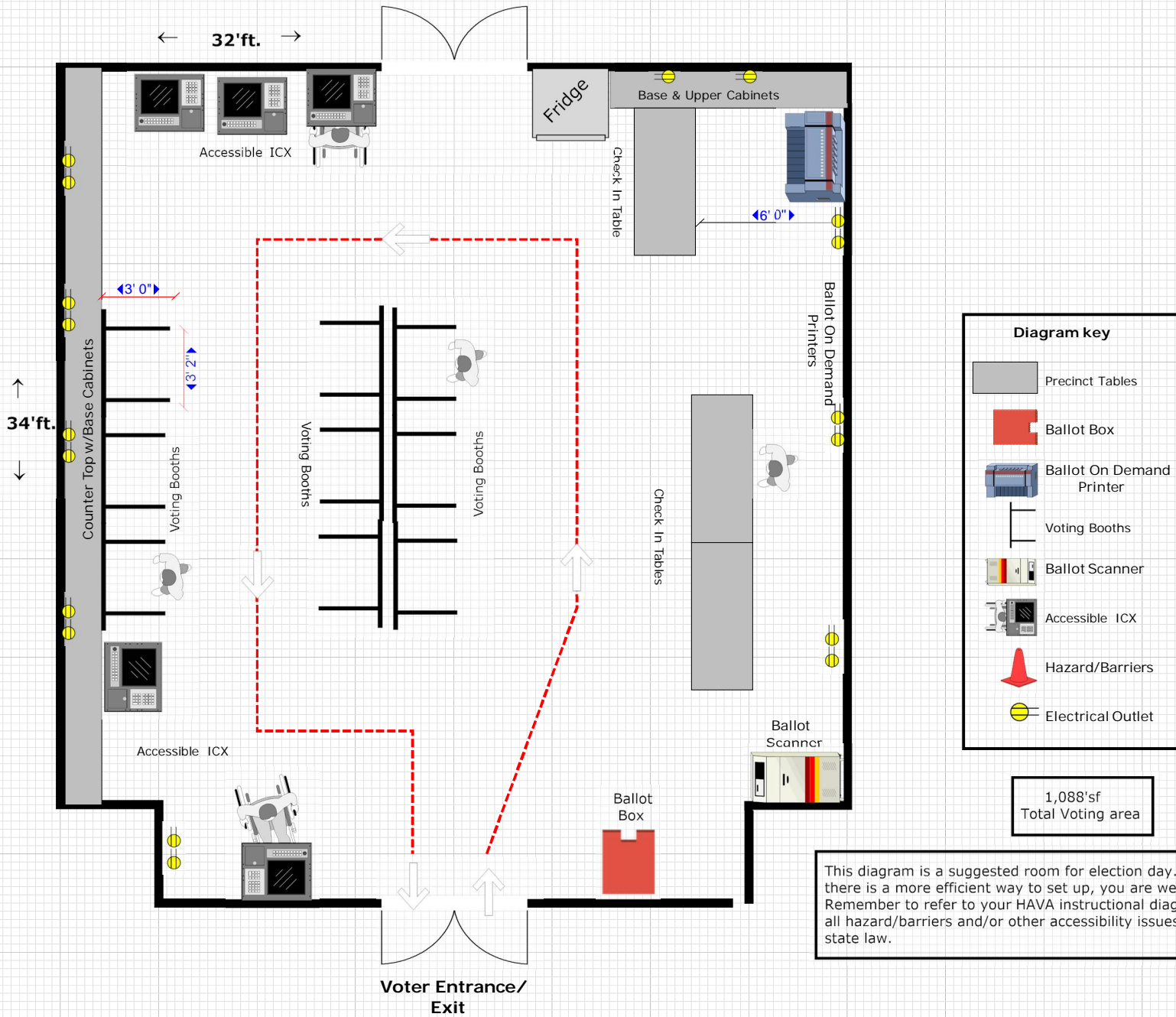
Barriers/ Hazards Continued



The interior doors to the community room (to be used as an exit) are too heavy and do not meet our accessibility requirements; therefore the door must remain open.

3. Keep door(s) open using the provided door stops.
4. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

Lincoln Public Library-Willow Room. Lincoln Ca.

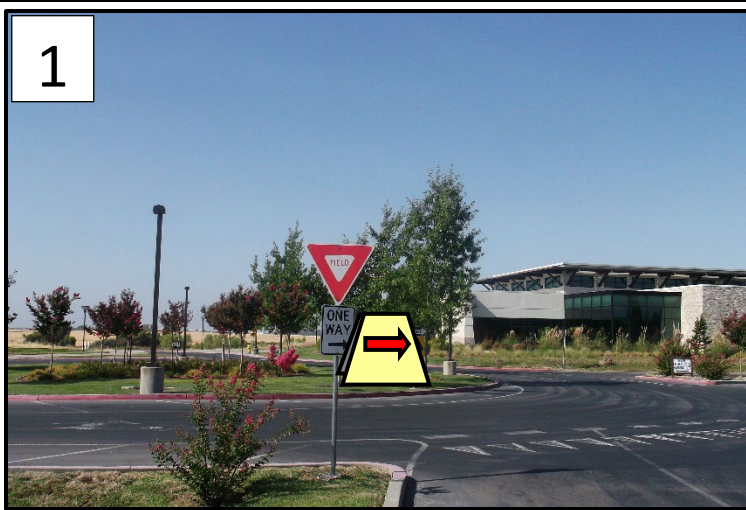


This diagram is a suggested room for election day. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law.

Lincoln Public Library, Willow Room HAVA

Directional Signs

1



The Willow Room is located at the back of the library. Use directional signs to direct voters to the parking area and accessible parking closest to the Willow Room.

1. Place a sandwich board in the grass in the roundabout at the entrance to direct voters toward the Willow Room.

2



2. Place a sandwich board and an accessible directional sign on a 36-inch cone where the roadway turns left to direct voters to the parking area and accessible parking closest to the Willow Room.

3



3. Place a sandwich board and an accessible directional sign on a 36-inch cone and place in the grass directing voters along the pathway to the Willow Room.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Lincoln Public Library, Willow Room HAVA

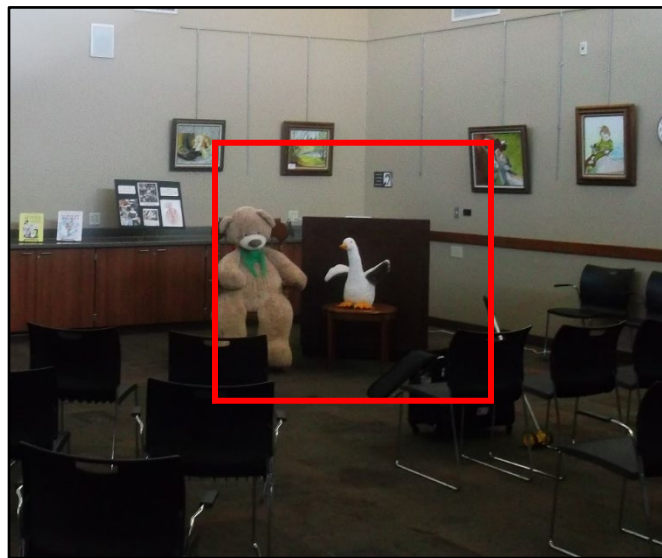
Barriers/Hazards



The main entrance door(s) are not wide enough and are too heavy and do not meet our accessibility requirements; therefore the doors must remain open.

1. Keep both doors open using the provided doorstops.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

Important

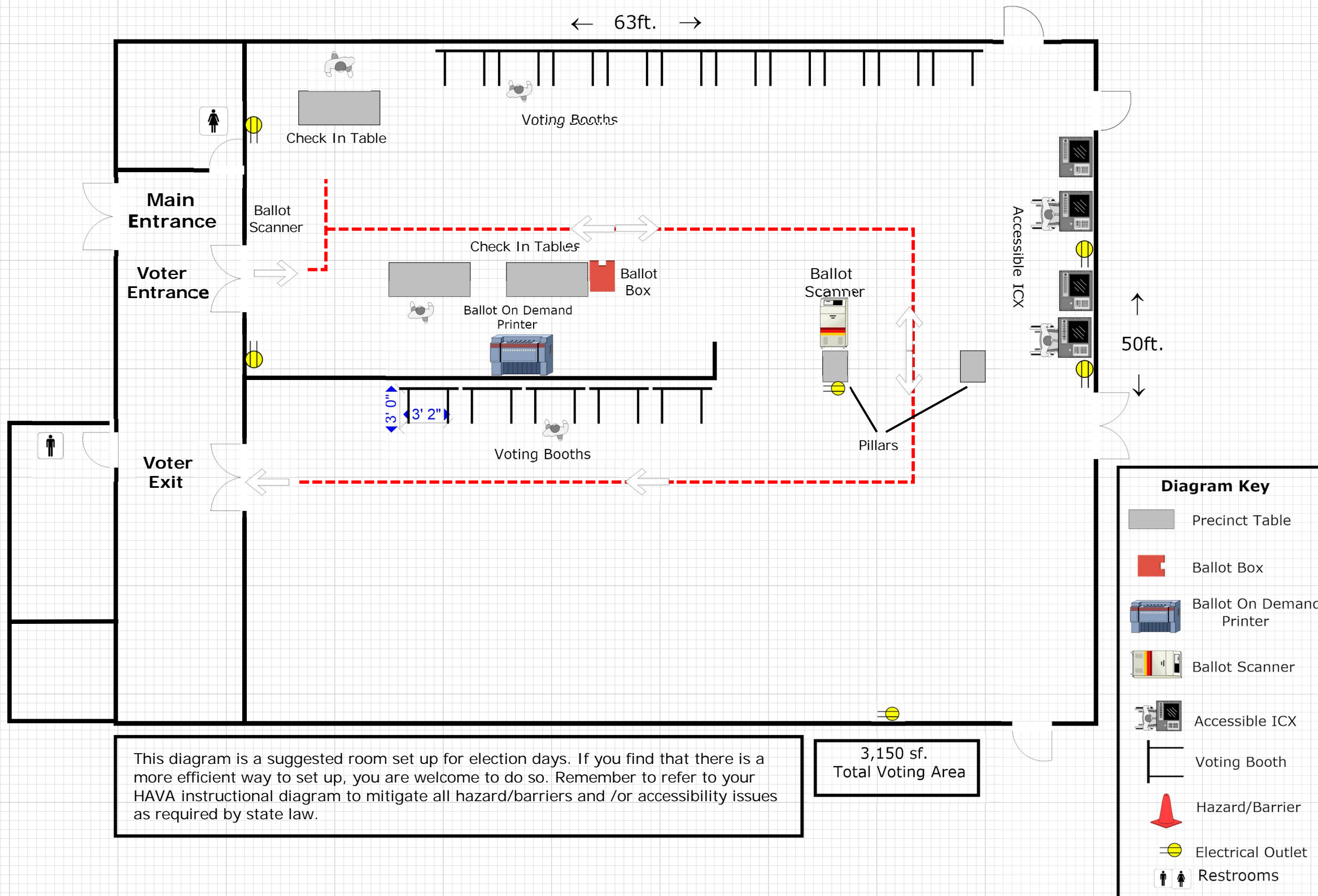


DO NOT under any circumstance move the podium or mess with any of the wiring in the Willow Room.

The facility has requested that the podium stay in place and not be messed with. If you have any questions ask facility personnel or call the Elections Office.

Lincoln Veterans Memorial Hall Lincoln Ca.

← 63ft. →



This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and /or accessibility issues as required by state law.

3,150 sf.
Total Voting Area

Lincoln Memorial Veterans Hall HAVA Instructions

Directional Signs



Use directional signs to direct voters to the voting area.

1. Place a sandwich board in the grass in front of the Veterans Hall.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Accessible Parking



There is accessible parking in the back of the building, but voters who require wheelchairs would have to go all the way around the block to access the front of the Veterans Hall because the alley between the Veterans Hall and the Civic Center is not wheelchair accessible.

For this reason we will create a van accessible space and access aisle in the front of the building. There is an existing space, however it is not designated as van accessible and there is no access aisle.

1. Place a van accessible sign on a 36-inch cone and place in front of the accessible parking space.
2. The space to the right can be used as an access aisle, however do not block it off as it is a fire line.

Lincoln Memorial Veterans Hall

HAVA Instructions

Barriers/Hazards



The main entrance door(s) are not wide enough and are too heavy and do not meet our accessibility requirements; therefore both doors must remain open.

1. Keep door(s) open using the installed door stops (Use provided doorstops if necessary).
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

**KEEP
OPEN**

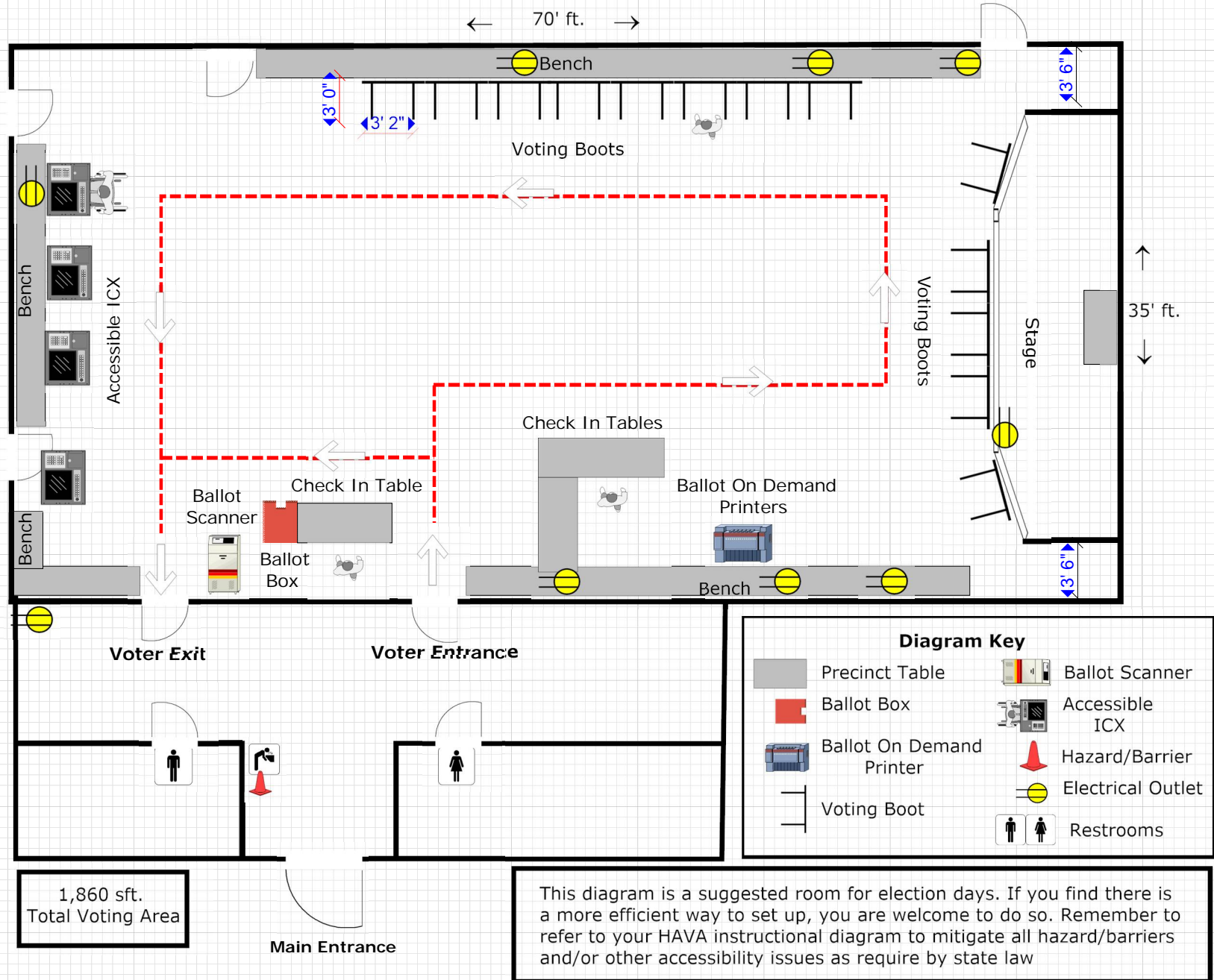


Both sets of interior doors to the main hall do not meet our accessibility requirements; therefore both sets of doors must remain open.

3. Keep door(s) open using the installed door stops (Use provided doorstops if necessary).

**KEEP
OPEN**

Loomis Veterans Hall-Main Hall. Loomis Ca.



Loomis Veterans Memorial Hall HAVA Instructions

Directional Signs



Use directional signs to direct voters to the voting area.

1. Place a sandwich board in the grass in front of the Veterans hall.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

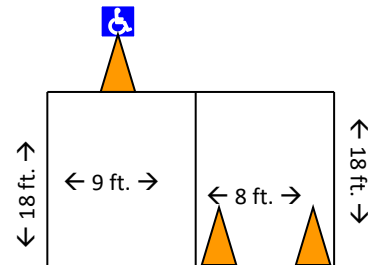
Accessible Parking



The accessible parking and access aisle is not clearly marked and there is no designated van accessible sign.

1. Place a van accessible sign on top of a 36-inch cone and place against the wall to the left of the existing sign.
2. Block off the area to the right of the space with (2) 36-inch cones to create an access aisle.

Refer to measurements below:



Loomis Veterans Memorial Hall

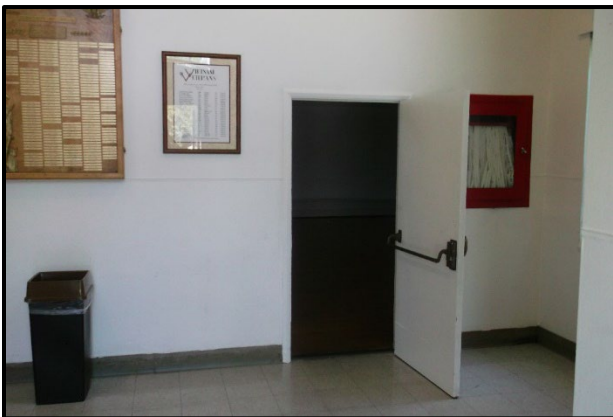
HAVA Instructions

Barriers/Hazards



The main entrance door is too heavy and the threshold is too high and does not meet our accessibility requirements; therefore the door must remain open.

1. Keep this door open to the full 90 degree angle using the provided doorstop(s).
2. If the Facility or weather is not permitting the door to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.



The interior door into the main hall is not wide enough and does not meet our accessibility requirements; therefore the door must remain open.

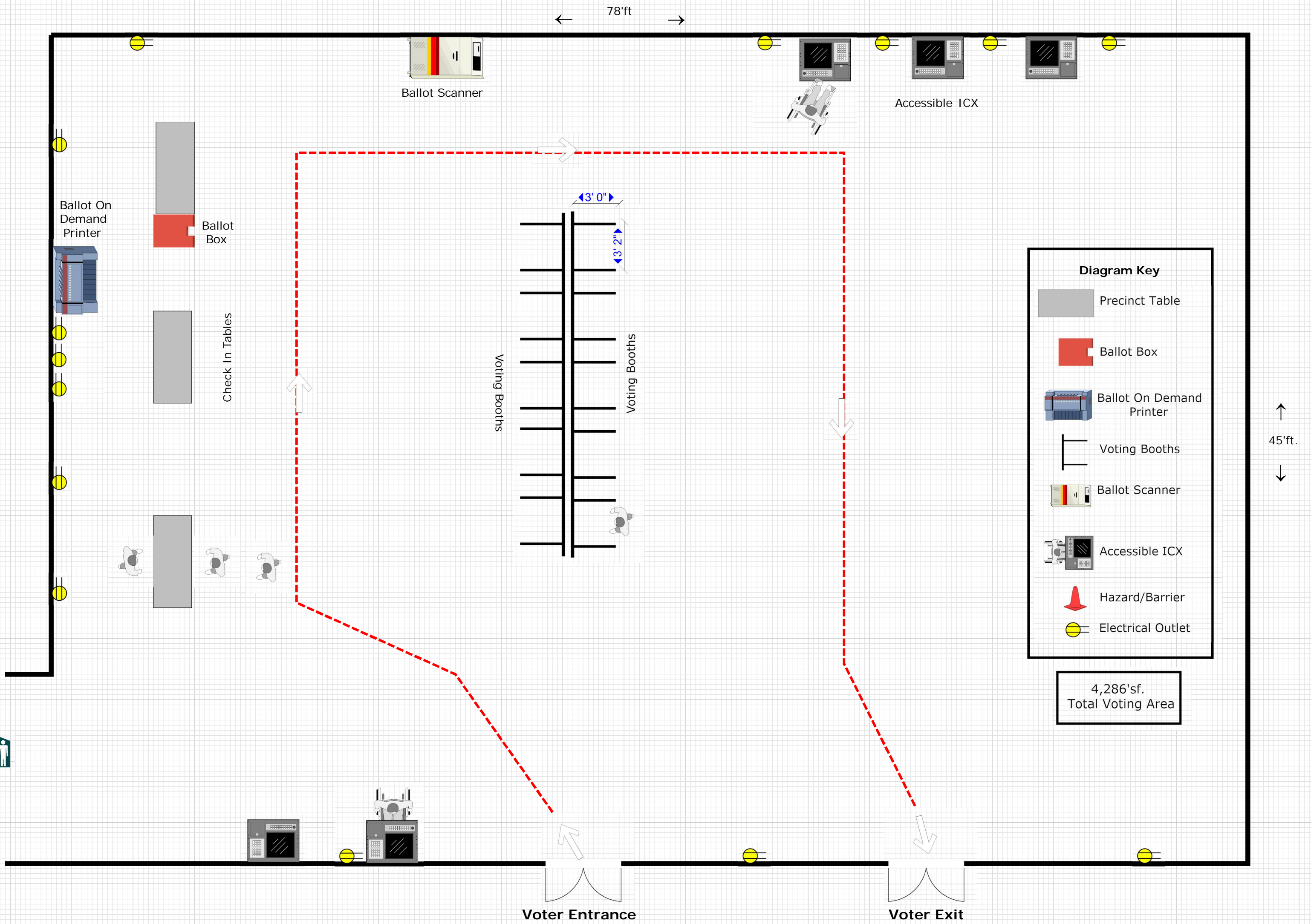
1. Keep door open using the provided doorstop(s).



The mail box at the main entrance protrudes too far into the path of travel and does not meet the accessibility requirements.

1. Place a 12-inch cone under the mail box to serve as a cane detectable barrier.

Maidu Community Center- Reception Hall. Roseville Ca.



This diagram is a suggested room for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law.

Maidu Community Center, Reception Hall HAVA Instructions

Directional Signs



Use directional signs to direct voters to the voting location.

1. Place a sandwich board at the main entrance to the community center on Rocky Ridge Dr.
2. Place a sandwich board after the main entrance directing voters to the left toward the reception hall.
3. Place a sandwich board in the planter area in front of the statue in front of the Community Center/Reception Hall.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Maidu Community Center, Reception Hall

HAVA Instructions

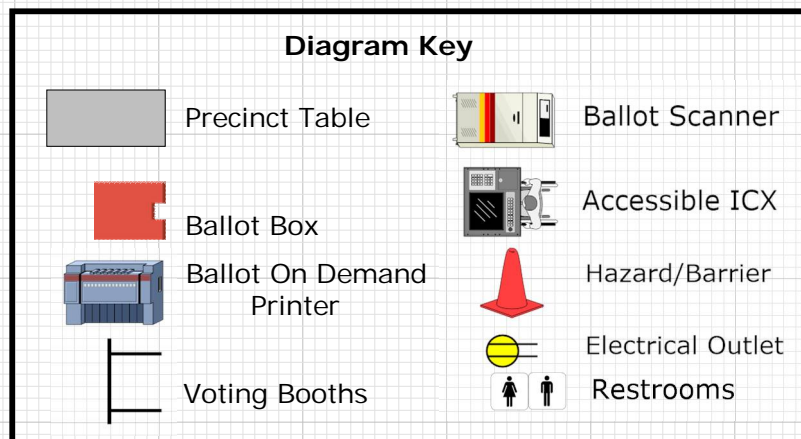
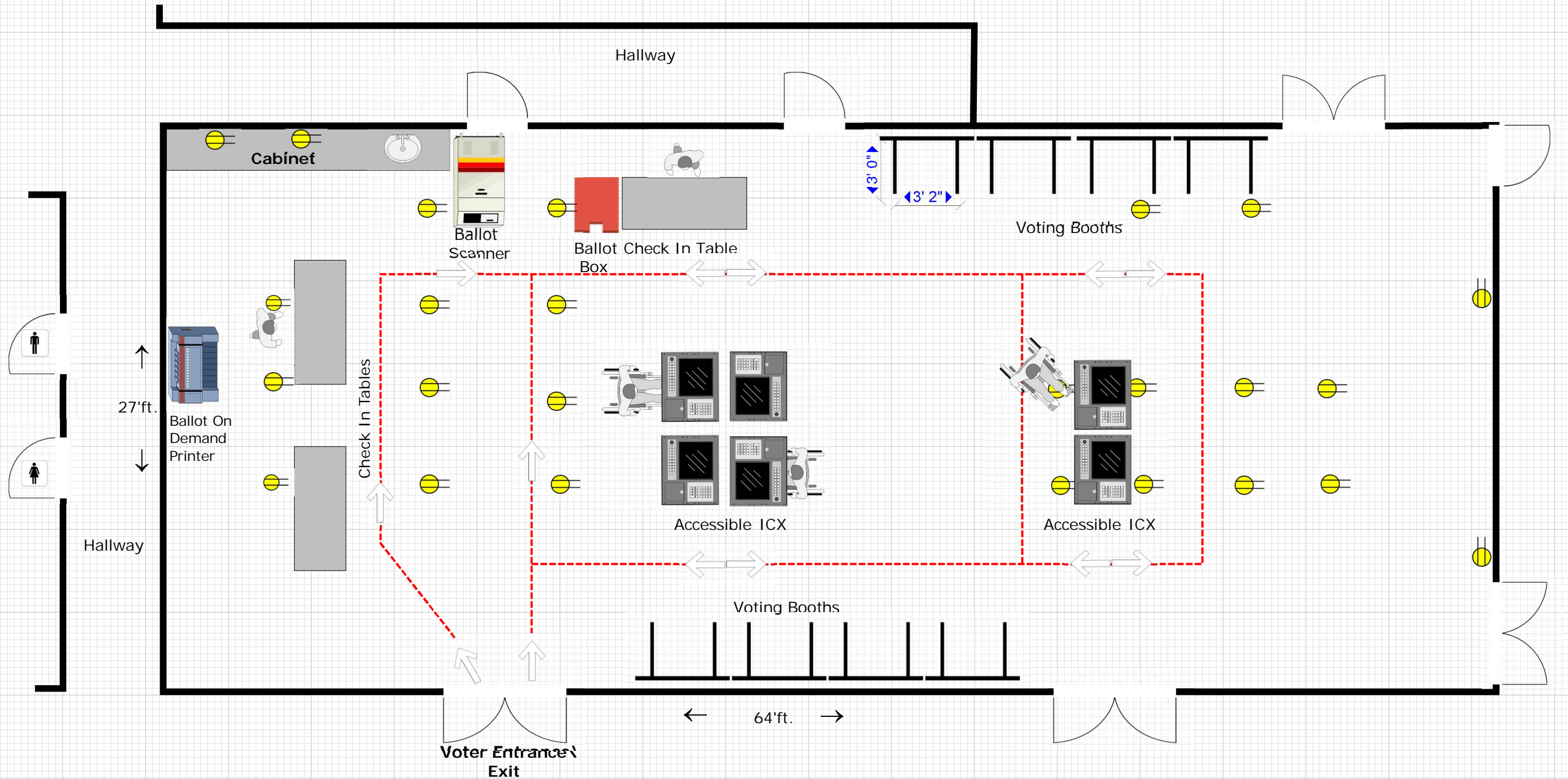
Barriers/Hazards



The main entrance door(s) are too heavy and do not meet our accessibility requirements; therefore the doors must remain open.

1. Keep door(s) open using the provided door stops.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

Martha Riley Community Library Meeting Room. Roseville Ca.

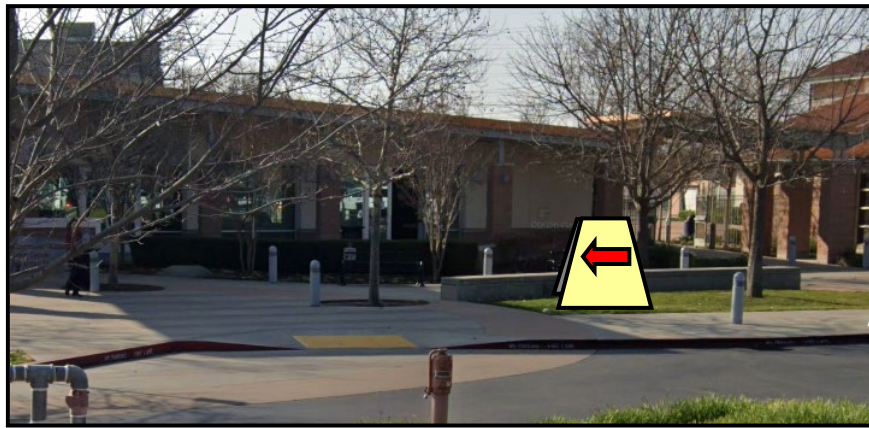
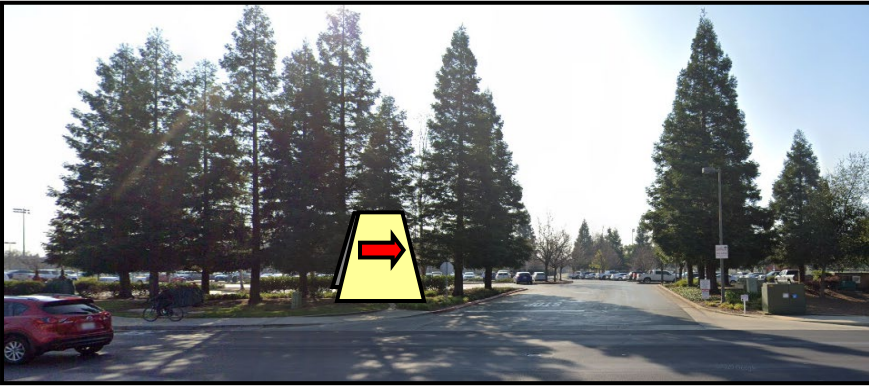


This diagram is a suggested room for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law.

1,728'sf.
Total Voting Area

Martha Riley Community Library HAVA Instructions

Directional Signs



Use directional signs to direct voters to the voting area.

1. Place a sandwich board in the grass at the entrance on Pleasant Grove Blvd.
2. Place a sandwich board in the grass in front of the library.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Barriers/Hazards



The main entrance door(s) are too heavy and do not meet our accessibility requirements; therefore the doors must remain open.

1. Keep door(s) open using the provided doorstop(s).
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.
3. If using separate sets of doors for voter entrance and exit, both sets of doors need to remain open.

**Mike Shellito Indoor Pool
Meeting Rooms 1 & 2.
Roseville Ca.**

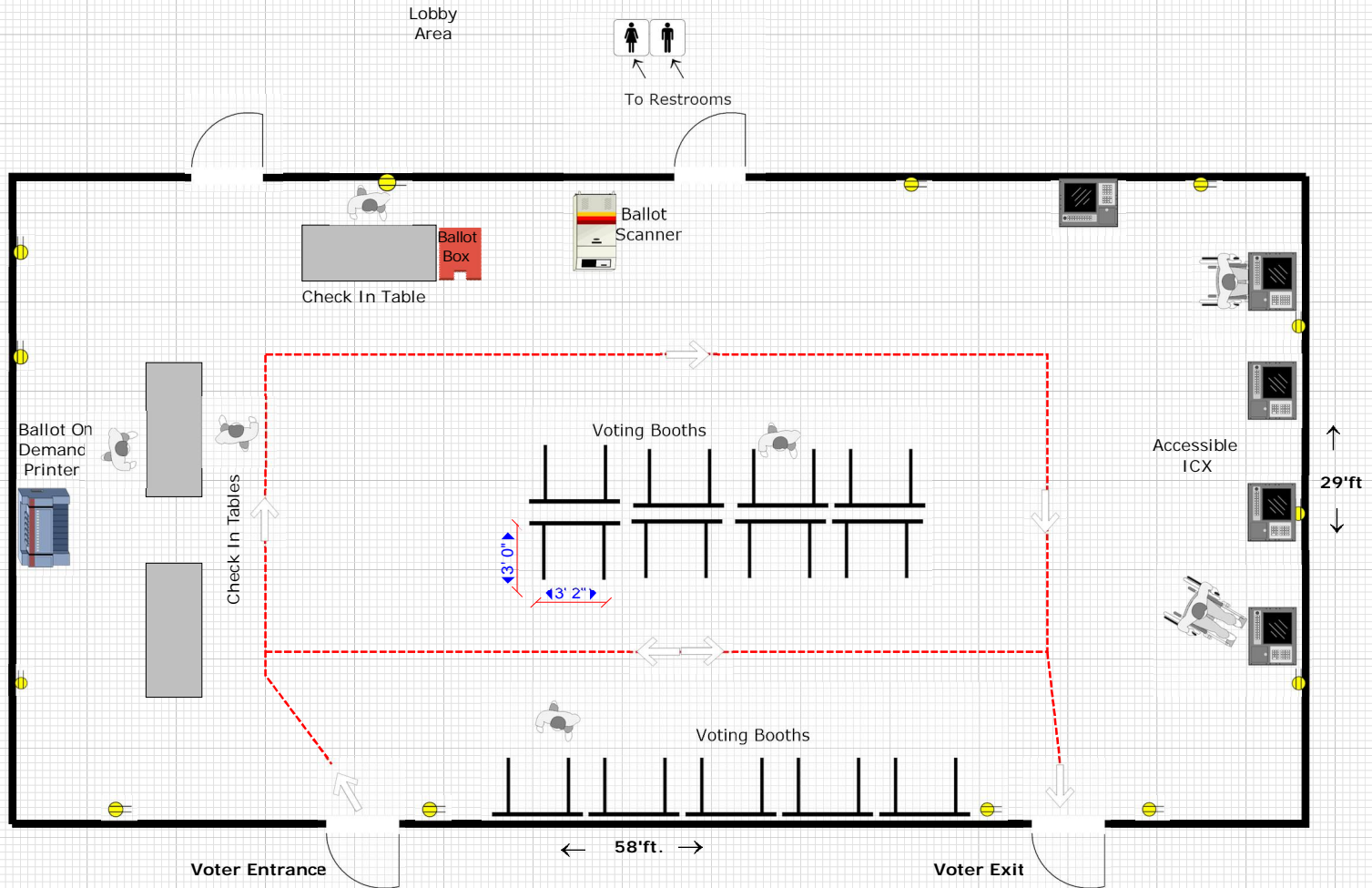











Diagram Key

- | | | | |
|---|--------------------------|---|-------------------|
|  | Precinct Table |  | Ballot Scanner |
|  | Ballot Box |  | Accessible ICX |
|  | Ballot On Demand Printer |  | Hazard/Barrier |
|  | Voting Booths |  | Electrical Outlet |
| | |  | Restrooms |

This Diagram is a suggested room for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law.

1,682 sf.
Total Voting Area

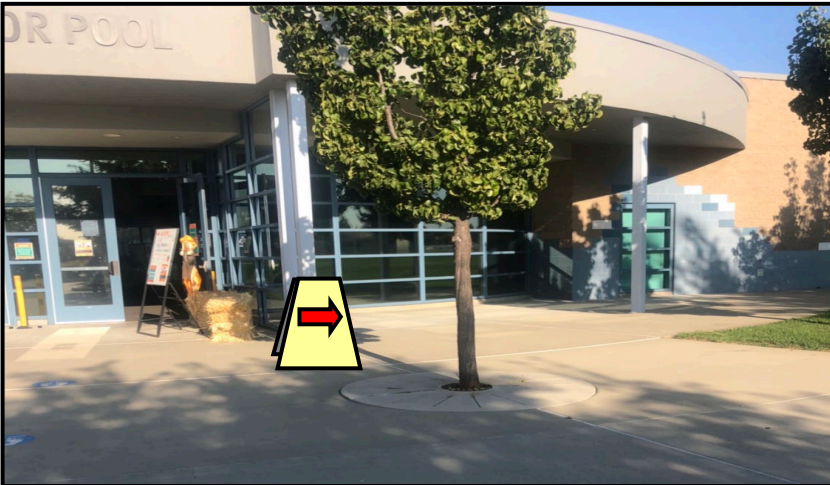
Mike Shellito Pool, Meeting Room HAVA Instructions

Directional Signs



The facility would like to avoid having voters use the front entrance. Place directional signs to direct voters to the exterior entrance around the side of the building.

1. Place a sandwich board in the dirt area at the first entrance on Lonetree Blvd.



2. Place a sandwich board in front of the tree toward the right of the main entrance directing voters to head right toward the exterior entrance to the meeting room.



3. Place a sandwich board in the grass in front of the meeting room directing voters to the appropriate entrance.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Mike Shellito Pool, Meeting Room HAVA Instructions

Directional Signs Continued



Directional signs continued:

4. Place a Vote Here sign on a 36-inch cone and place it next to the meeting room entrance.

Barriers/Hazards

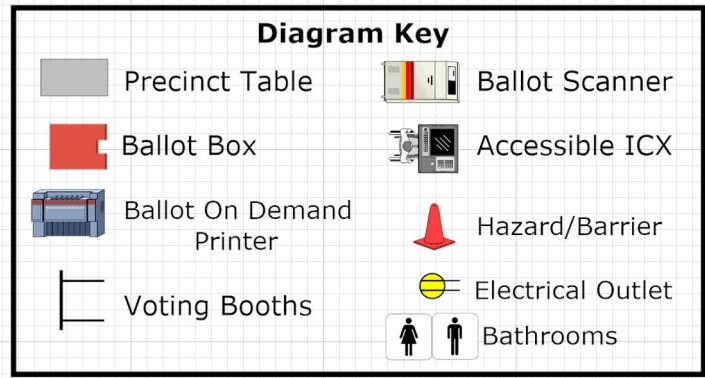
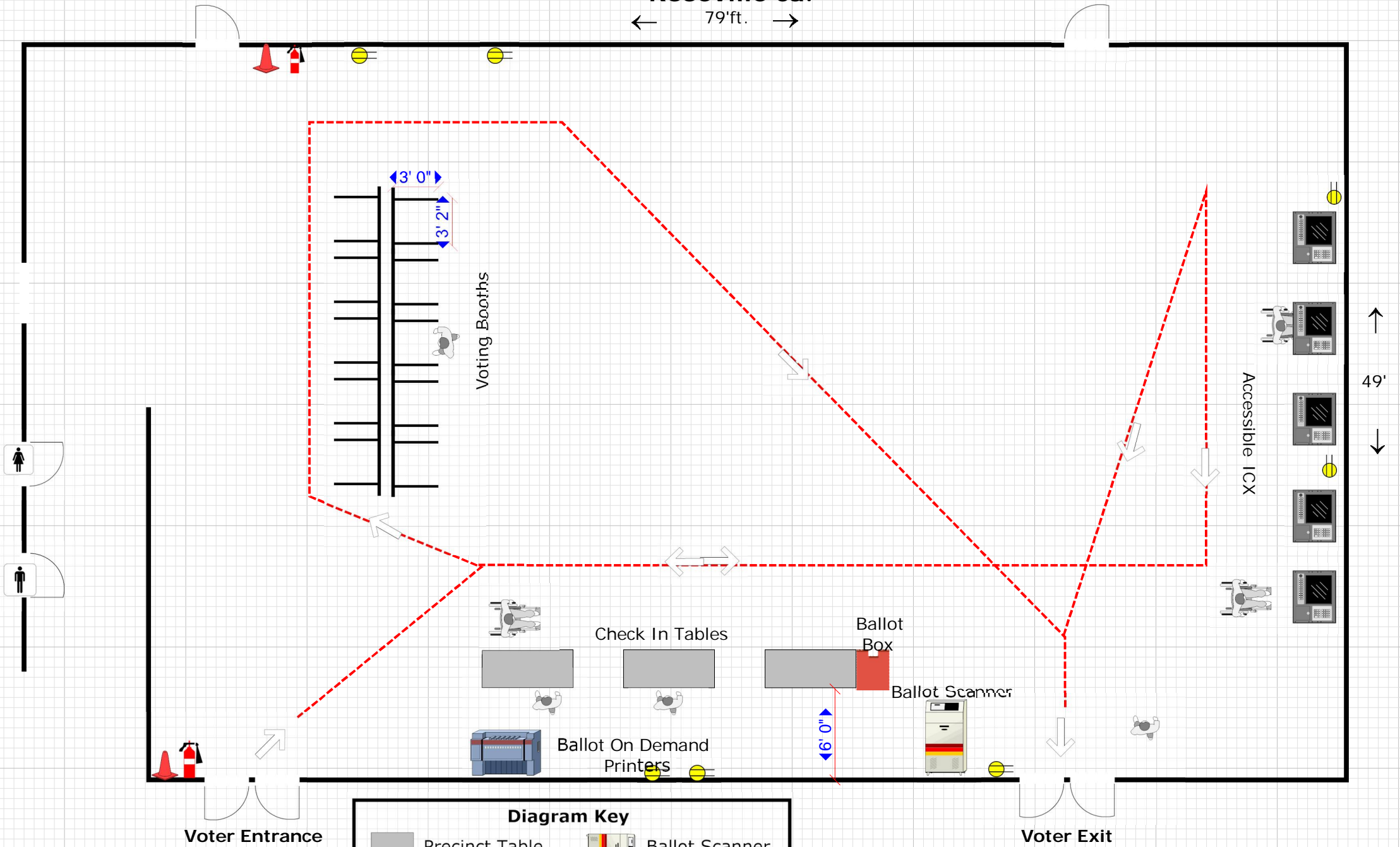


The exterior door(s) to the meeting room are too heavy and do not meet our accessibility requirements; therefore the doors must remain open.

1. Keep door(s) open using the provided doorstop(s).
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.
3. If using separate doors for voter entrance and exit, both doors need to remain open.

Roseville Church Of Christ-Gym. Roseville ca.

← 79'ft. →



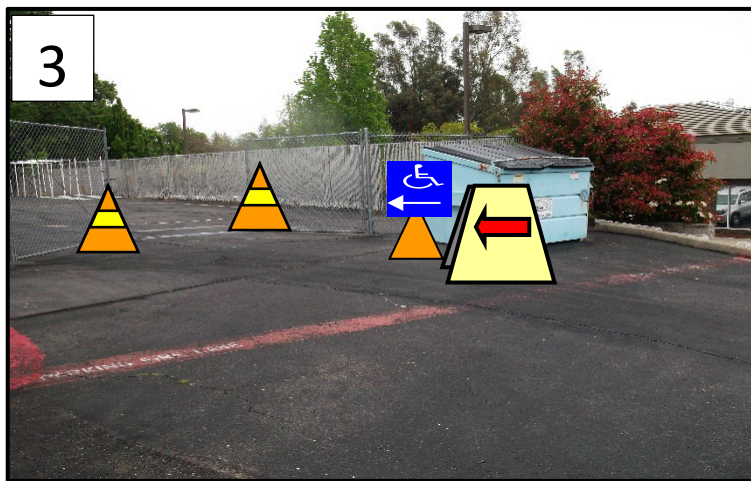
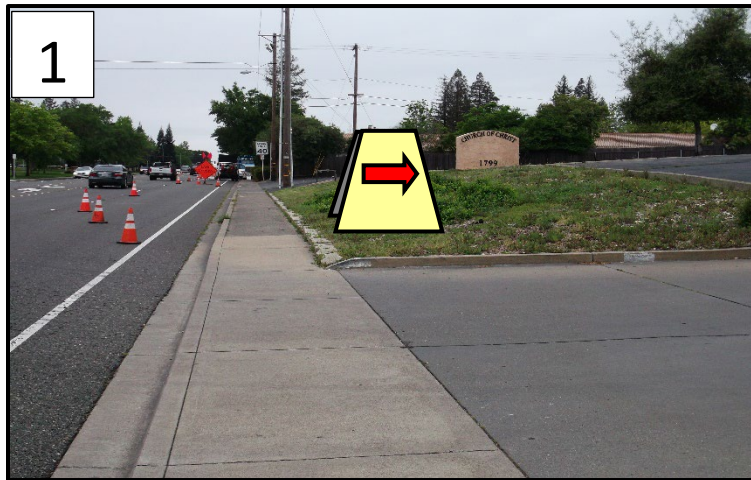
3,828'sf.
Total Voting Area

This diagram is a suggested room for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law.

Roseville Church of Christ, Gym

HAVA

Directional Signs



Use directional signs to direct voters to the voting area.

1. Place a sandwich in the grass area in the middle of the 2 entrances.
2. Place a sandwich board in the grass near the accessible parking directing voters to the right toward the voting entrance.

Place an accessible directional sign on a 36-inch cone and place next to the sandwich board.

3. Place a sandwich board next to the dumpster directing voters through the gate towards the voting entrance

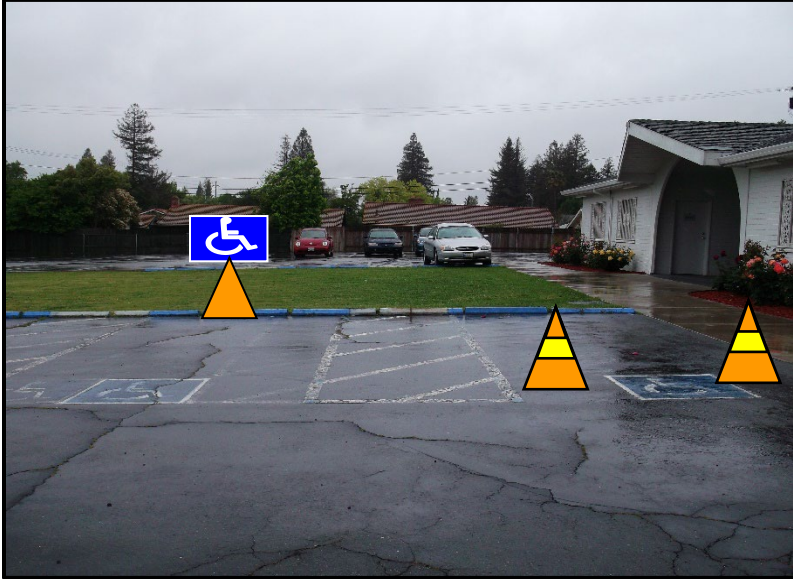
Place an accessible directional sign on a 36-inch cone and place next to the sandwich board.

The gate should be open and remain open during voting hours, notify facility personnel if it is not. You may use 36-inch cones to keep the gate open.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

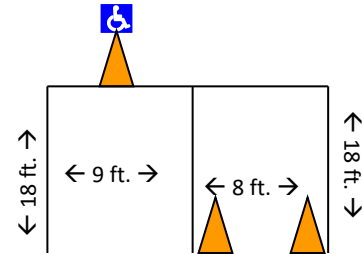
Roseville Church of Christ, Gym
HAVA

Accessible Parking



There is accessible parking, but there is no van accessible designated sign and the access aisle is too narrow and does not meet our accessibility requirements.

1. Place a van accessible sign on a 36-inch cone and place in the front of the accessible space.
2. Block off the space directly to the right (passenger side) of the accessible space with (2) 36-inch cones to create a larger access aisle.



Hazards/Barriers



The entrance door(s) do not have exterior hardware and are too heavy and do not meet our accessibility requirements; therefore the doors must remain open.

1. Keep door(s) open using the provided brick or 36-inch cone(s).

If you are using separate doors for voter entrance and exit, both doors must remain open.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

Roseville Church of Christ, Gym
HAVA

Hazards/Barriers Continued



The entrance door threshold is too high and does not meet our accessibility requirements.

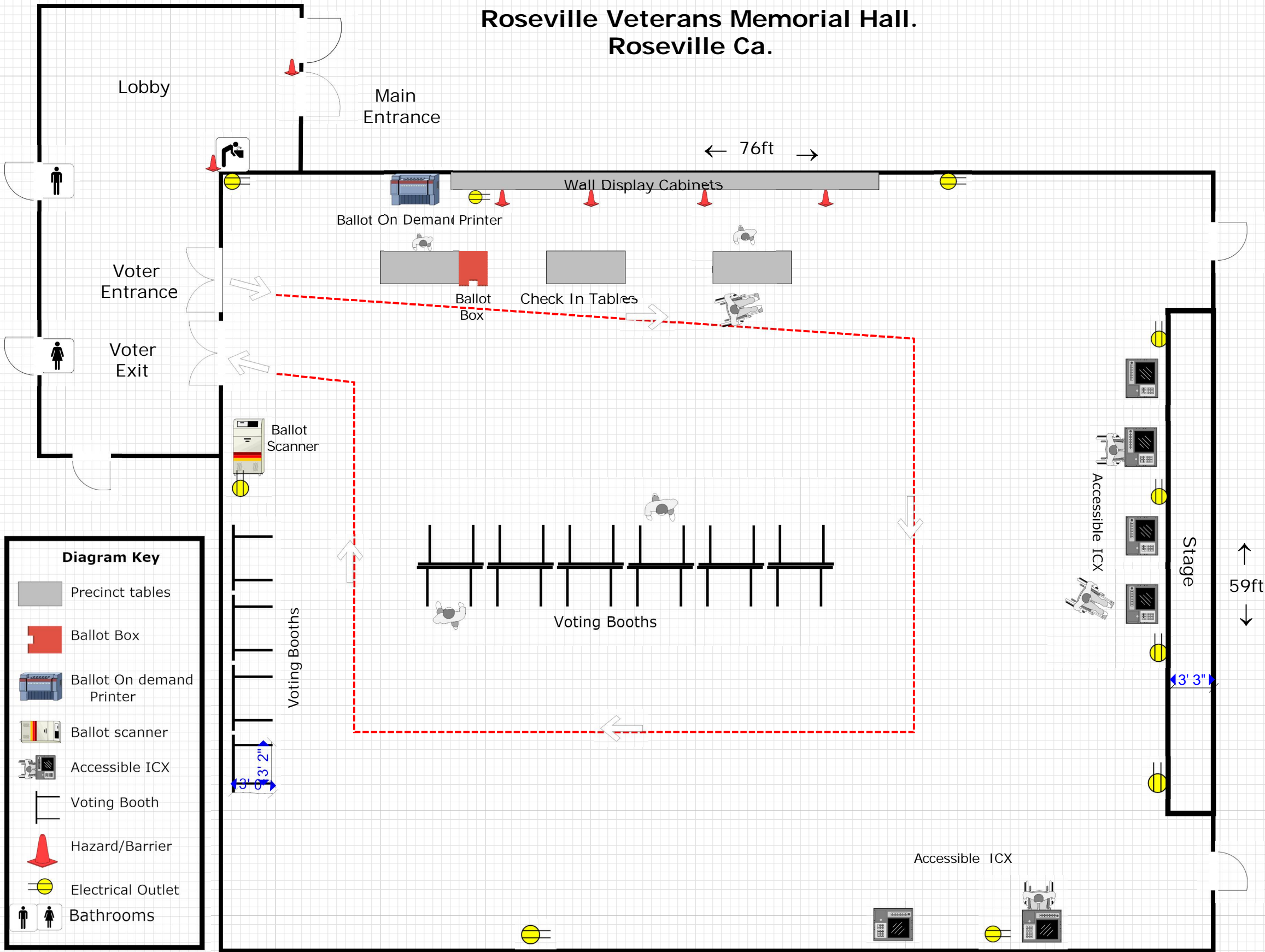
1. Install a 1.5-inch rubber threshold mat on the outside of the right hand side entrance door.

Lay the flat, thick side of the rubber threshold mat up against the change in level so that the long portion extends out as the ramp.



NOTE: Be sure to keep the door open.

Roseville Veterans Memorial Hall. Roseville Ca.



4,484sf.
Total Voting Area

This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/ or accessibility issues as required by state law.

Roseville Veterans Memorial Hall HAVA

Directional Signs



Place directional signs to direct voters to the voting area and the accessible entrance.

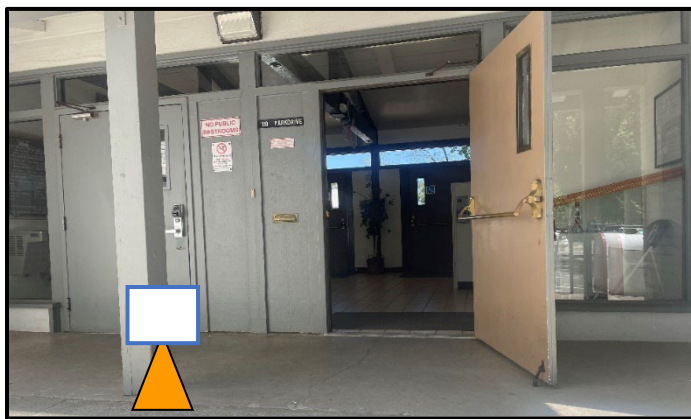
1. Place a sandwich board in the grass in front of the Veterans hall directing voters toward the parking area.
2. Place an accessible directional sign in the grass in front of the accessible parking spaces directing voters to the ramp.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Roseville Veterans Memorial Hall

HAVA

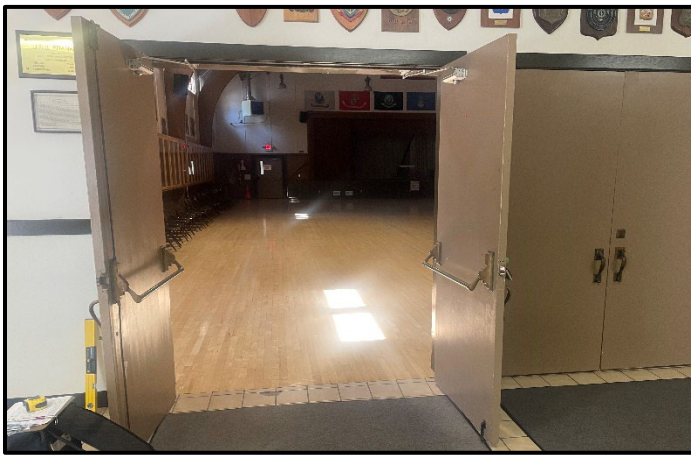
Barriers/Hazards



The main entrance door(s) are too heavy and do not meet our accessibility requirements; therefore the door(s) must remain open.

1. Keep door(s) open using the installed doorstops (Use provided door stops if necessary).
2. Place a Vote Here cone topper at the main entry.
3. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.
4. The interior door to the main hall is too heavy and does not meet our accessibility requirements.

Leave door open using the installed doorstop (Use provided door stops if necessary).



The water fountains and (2) drop boxes in the lobby protrude too far and do not meet accessibility requirements.

1. Place a 12-inch cone under each protruding items to serve as cane detectors.



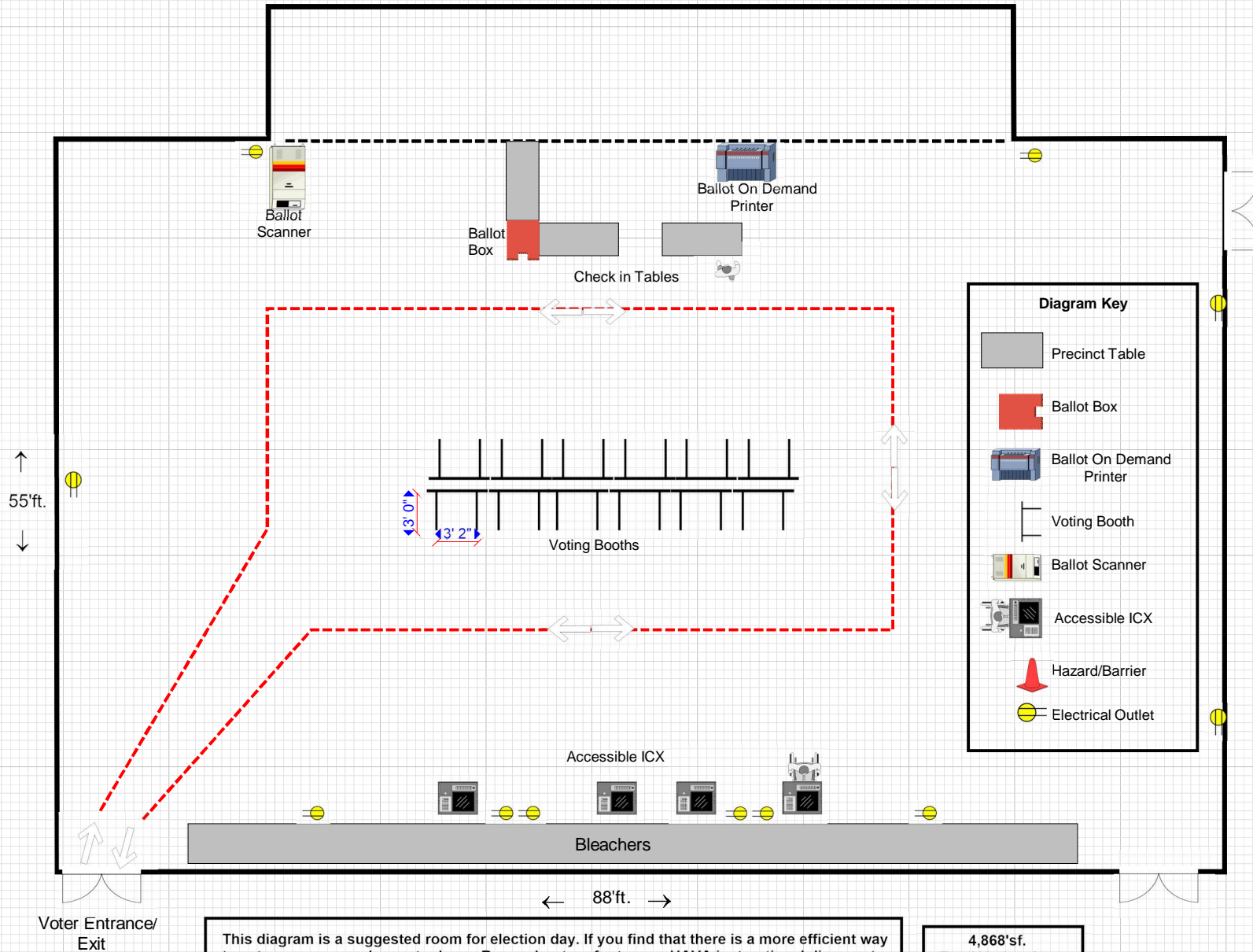
Roseville Veterans Memorial Hall HAVA



Use the six 12-inch cones provided to mark the hanging display cases as hazards.

1. Space the six cones equally apart for the length of the cases, making sure that each corner end has a cone marking it.

Spring View Middle School-Multipurpose Room. Rocklin Ca.



This diagram is a suggested room for election day. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law.

4,868'sf.
Total Voting Area

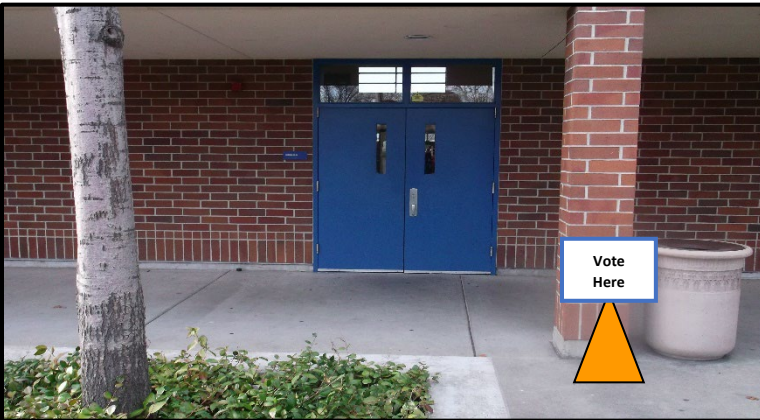
Spring View Middle School, Multipurpose Room HAVA Instructions

Directional Signs



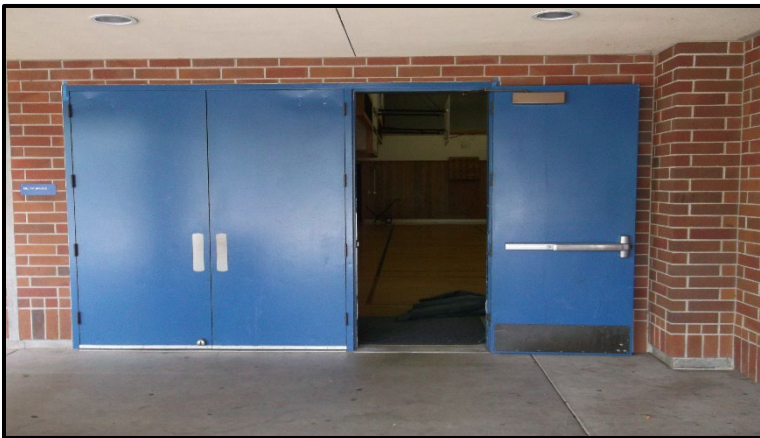
Use directional signs to direct voters to the voting area.

1. Place a sandwich board in the dirt at the entrance to the parking lot to direct voters to the voting location.
2. Place a vote here sign on a 36-inch cone and place near the voting entrance.



NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

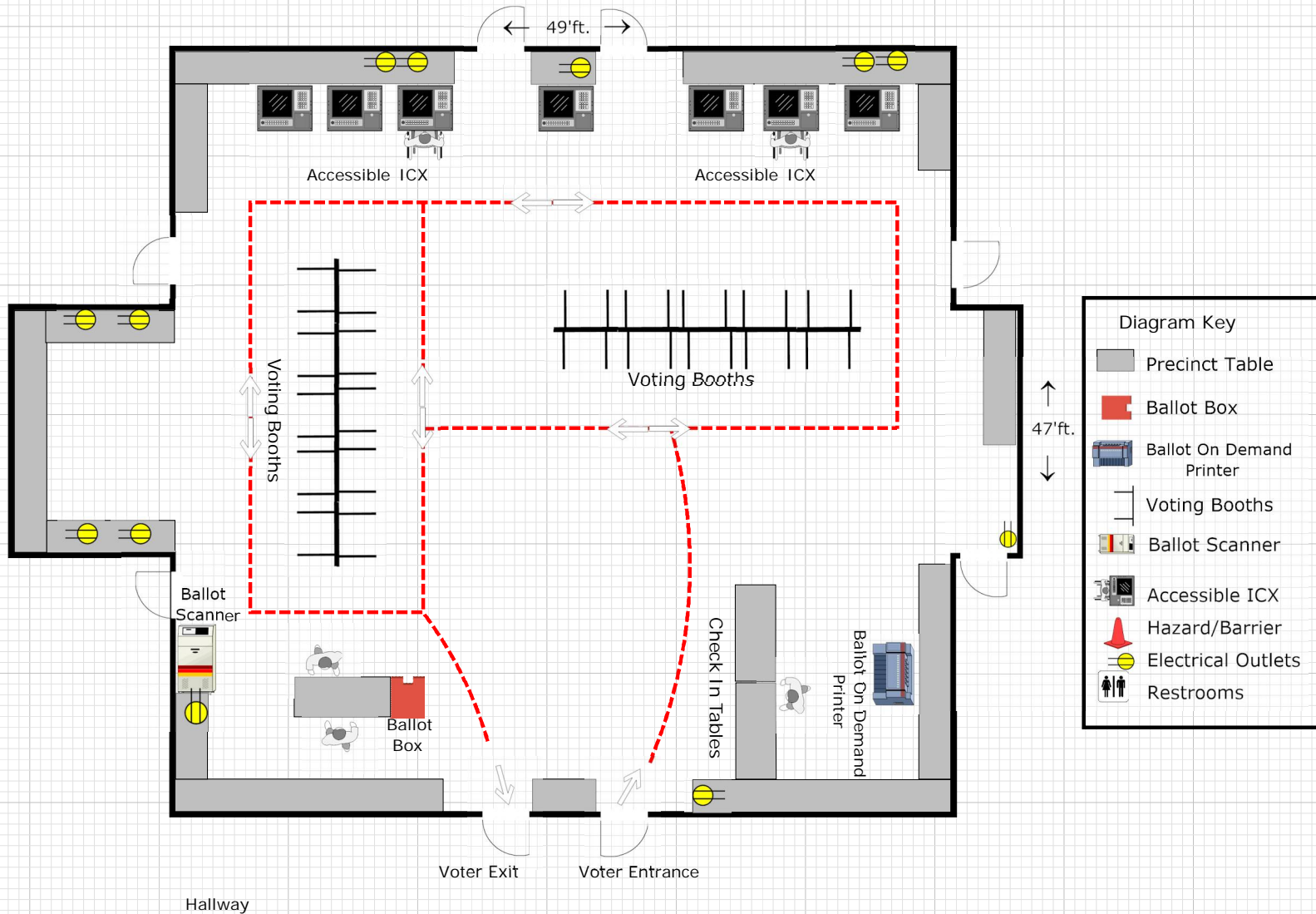
Barriers/Hazards



The main entrance door(s) are too heavy and do not meet our accessibility requirements; therefore the doors must remain open.

1. Keep door(s) open – doors stay open automatically when opened fully. (Use provided door stops if necessary).
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.
3. If you are designating separate doors for voter entrance and exit, both sets of doors need to remain open.

Sun City Lincoln, Kilaga Springs, Terra Cotta & Sierra Rooms. Lincoln Ca.



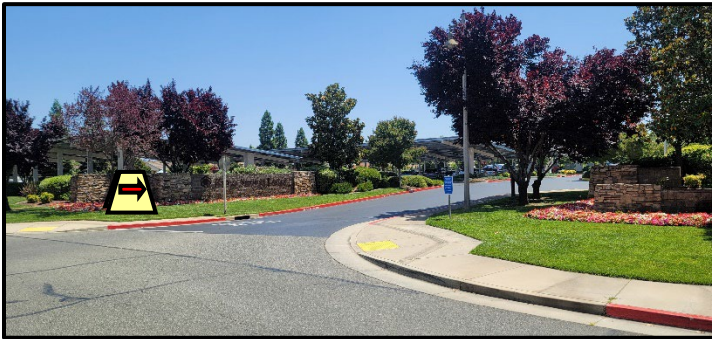
Main Entrance

This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or accessibility issues as require by state law.

2,038' sf.
Total Voting Area

Sun City Lincoln Hills Kilaga Springs – Sierra Room HAVA Instructions

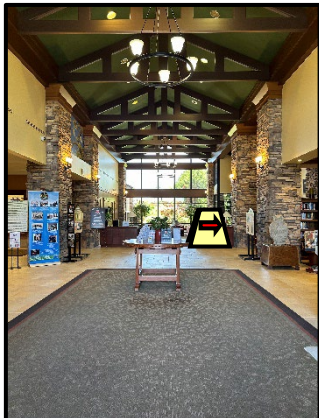
Directional Signs



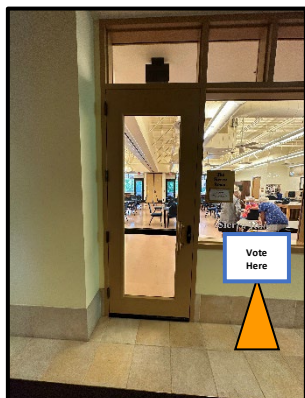
Place a directional sandwich board sign in the grass at property line entry.



Place a directional sandwich board sign at exterior automatic glass sliding doors.



Place a directional sandwich board sign in the lobby area to direct voters towards the hallway on the right side.



Place a Vote Here cone topper at voting area entrance.

Sun City Lincoln Hills Kilaga Springs – Sierra Room HAVA Instructions

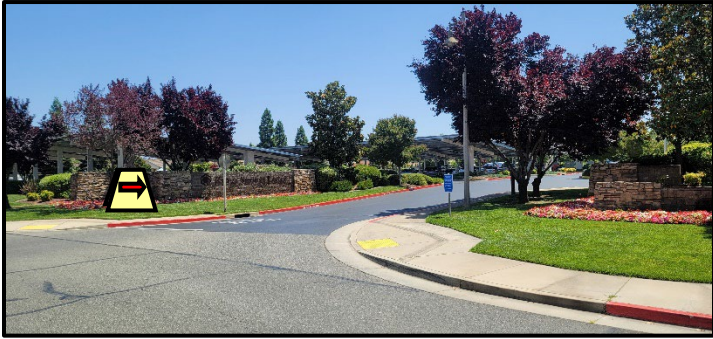
Barriers/ Hazards



The door into the Sierra Room is too heavy and does not meet the accessibility requirements; therefore the door must remain open.

1. Keep door open using the installed doorstop.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.

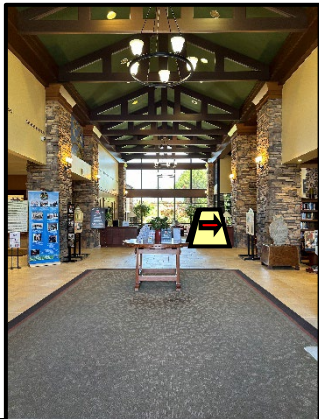
Sun City Lincoln Hills, Kilaga Springs – Terra Cotta Room
HAVA Instructions
Directional Signs



Place a directional sandwich board sign in the grass at property line entry.



Place a directional sandwich board sign at exterior automatic glass sliding doors.



Place a directional sandwich board sign in the lobby area to direct voters towards the hallway on the right side.



Place a Vote Here cone topper at voting area entrance.

Sun City Lincoln Hills, Kilaga Springs – Terra Cotta Room HAVA Instructions

Hazards/Barriers

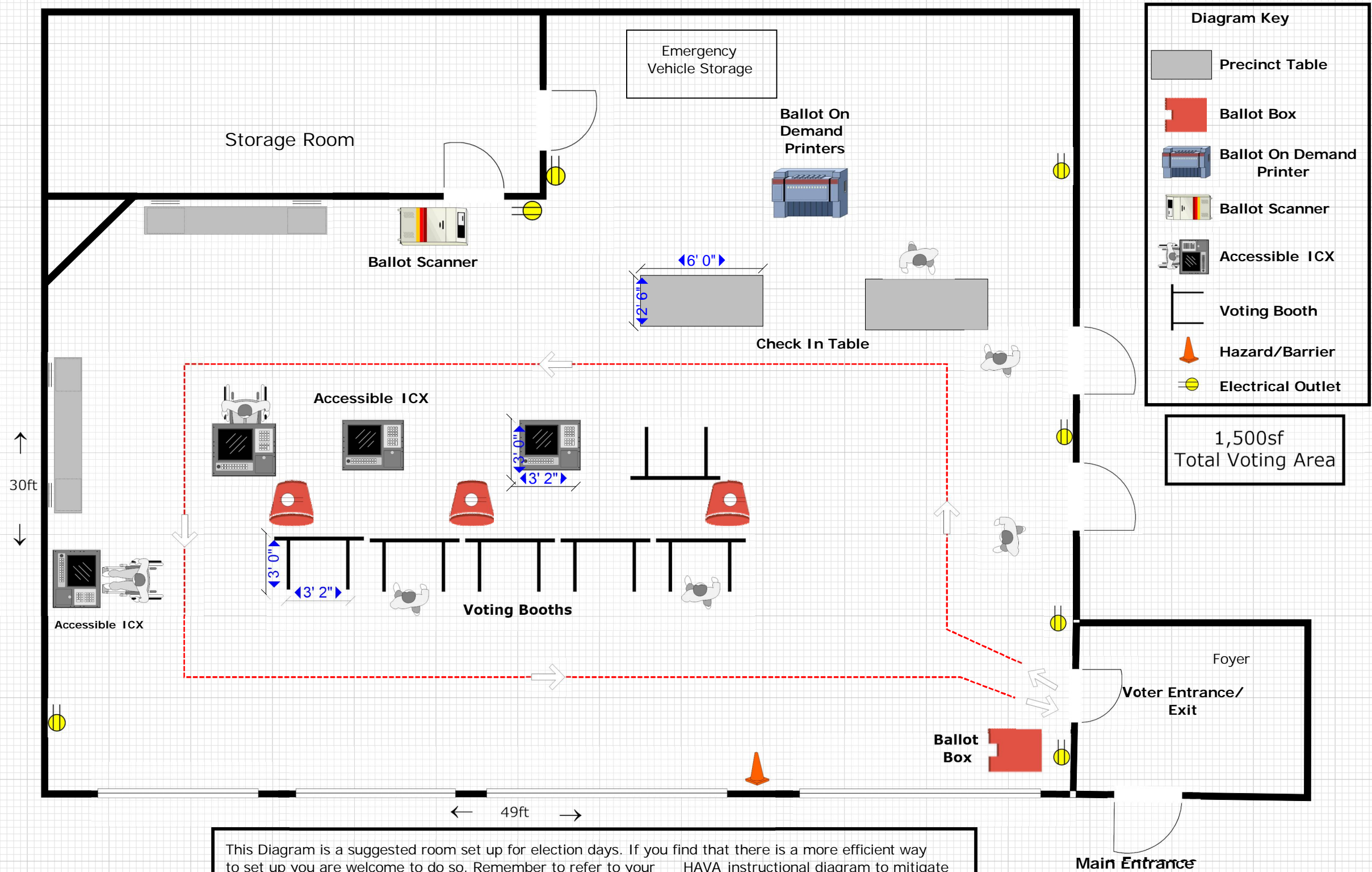


The entrance door to the Terra Cotta Room is too heavy and does not meet all the accessibility requirements; therefore the door must remain open.

1. Keep this door open to at least a 90 degree angle using the existing doorstop.

If the Facility or weather is not permitting – a poll worker must be assigned to open the door for every voter entering and exiting the building.

The Old Fire House-Truck Bay. Tahoe City Ca.



This Diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law.

The Old Fire House HAVA Instructions

Directional Signs



Use directional signs to direct voters to the voting location.

1. Place a sandwich board at the corner in front of the Commons Beach street sign, directing voters toward the fire house.

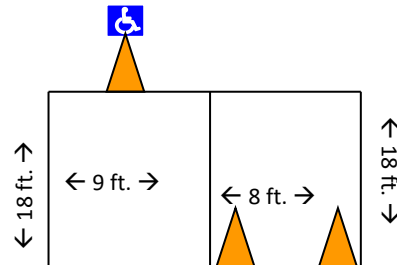
NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Accessible Parking



There is no designated van accessible parking space so we must create one.

1. Place a van accessible sign on a 36-inch cone and place in front of the truck bay toe the left of the entrance.
2. Block off an access aisle to the right of the space with (2) 36-inch cones.



The Old Fire House

HAVA Instructions

Barriers/Hazards

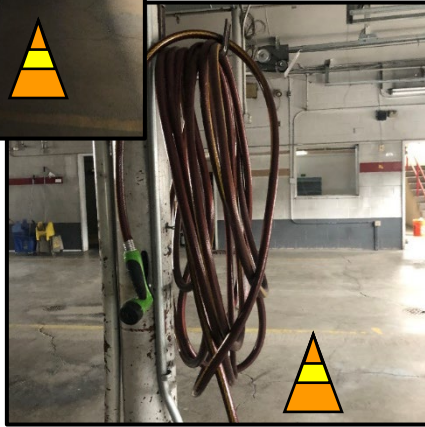


The main entrance door is too heavy and does not meet our accessibility requirements; therefore the door must remain open.

1. Keep door open using the provided door stops.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.
3. The interior door into the truck bay does not meet our accessibility requirements and must also remain open using the provided door stops.

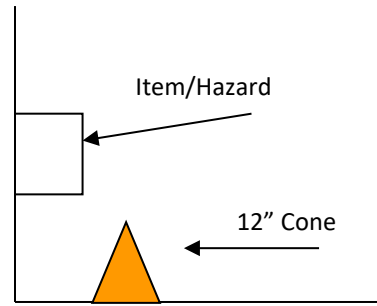
The Old Fire House HAVA Instructions

Barriers/Hazards Continued



The hanging shelf in-between the truck bays and the hook for the hose protrude too far and do not meet our accessibility requirements.

1. Place a 12-inch cone under each of these to serve as can barriers.



Some of the gratings on the floor drains are broken (as pictured) making the gratings too wide and do not meet our accessibility requirements.

1. Place a 12-inch cone over any drains that have broken gratings.

Please use the additional 12" cones provided to mark any other hazards you deem necessary. This fire station is used as a storage facility and may have additional hazards that were not present at the time of the survey. Common hazards include tripping hazards or objects protruding out of walls more than 4" into the path of travel or voting area that would not be detectable by a cane used by persons with visual impairments



The Old Fire House HAVA Instructions



During winter months, use kitty litter as traction control on icy or slippery surfaces in the parking area or path of travel.

1. Generously pour and spread kitty litter evenly across icy or slippery surfaces.

Whitney High School-Theatre Lobby. Rocklin Ca.

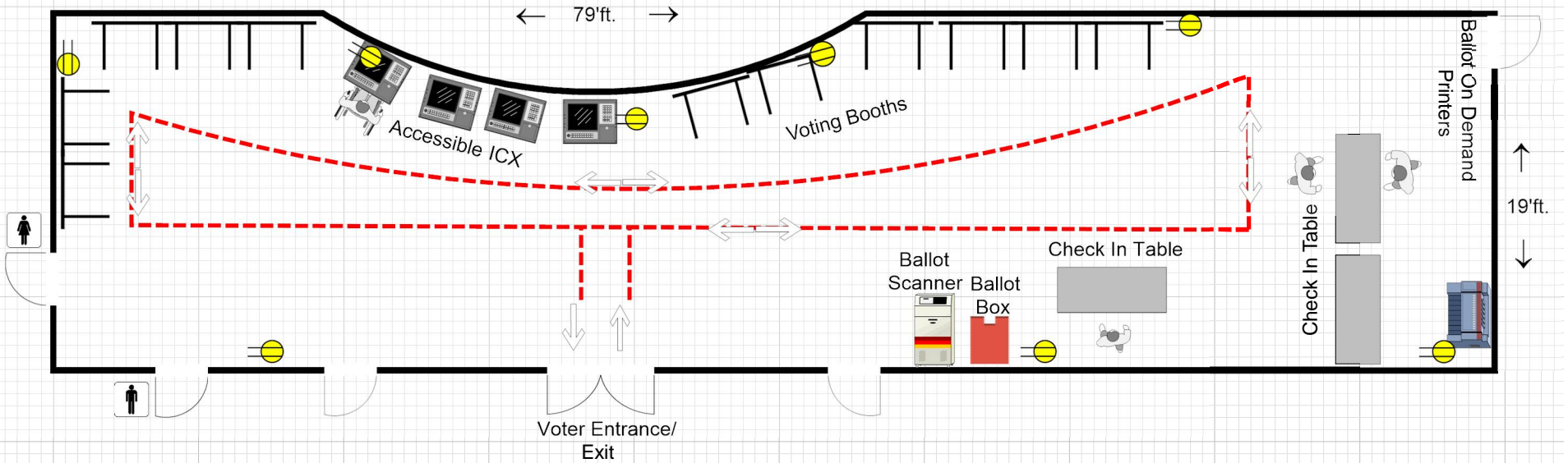
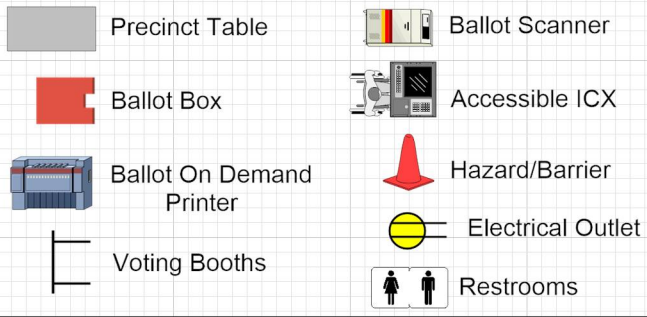


Diagram Key

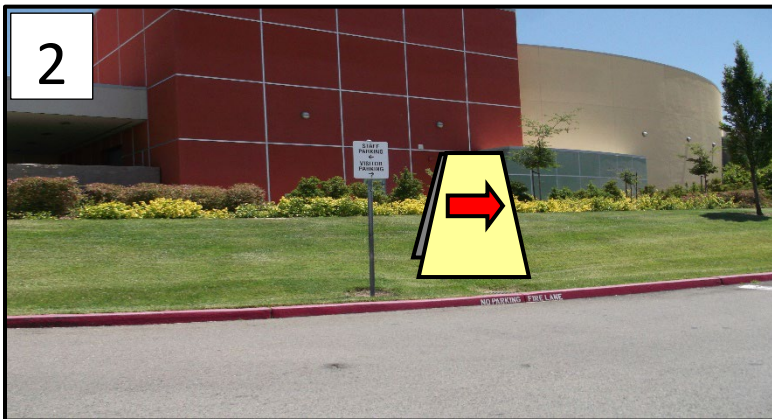
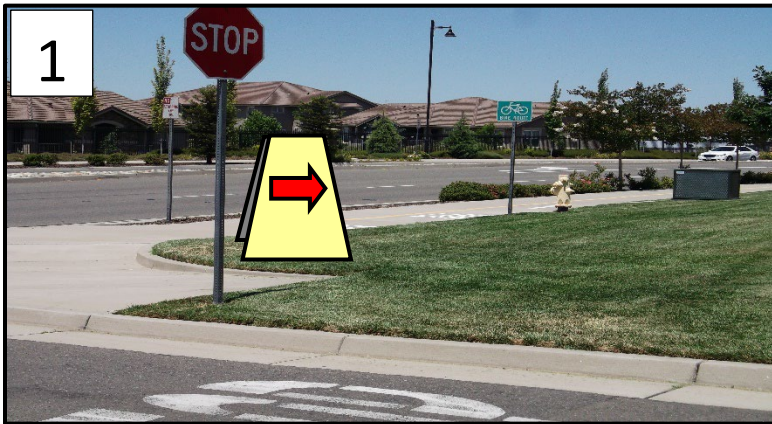


This diagram is a suggested room for election days. If you find that there is a more effective way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barrier and/or other accessibility issues as require by state law.

1,385'sf
Total Voting Area

Whitney High School, Theatre Lobby HAVA Instructions

Directional Signs



Use directional signs to direct voters to the voting parking area closest to the theatre and to the designated voting area.

1. Place a sandwich board in the grass at the second entrance to the parking lot directing voters toward the theatre.
2. Place a sandwich board in the grass at the intersection directing voters right toward the theatre
3. Place an accessible directional sign on a 36-inch cone and place in the planter directing voters toward the ramp.
4. Place an accessible directional sign on a 36-inch cone and place in the dirt at the top of the ramp directing voters toward the theatre entrance.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

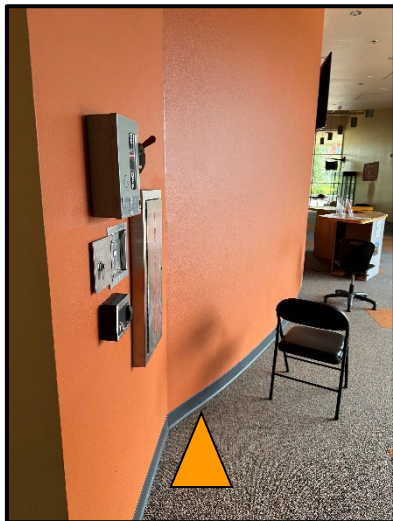
Whitney High School, Theatre Lobby HAVA Instructions

Barriers/Hazards



The main entrance door(s) are too heavy and do not meet our accessibility requirements; therefore the doors must remain open.

1. Keep door(s) open using the provided doorstops.
2. If the facility or weather is not permitting the door(s) to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.



Voting Area

Place a 12" cone under electrical switch box.

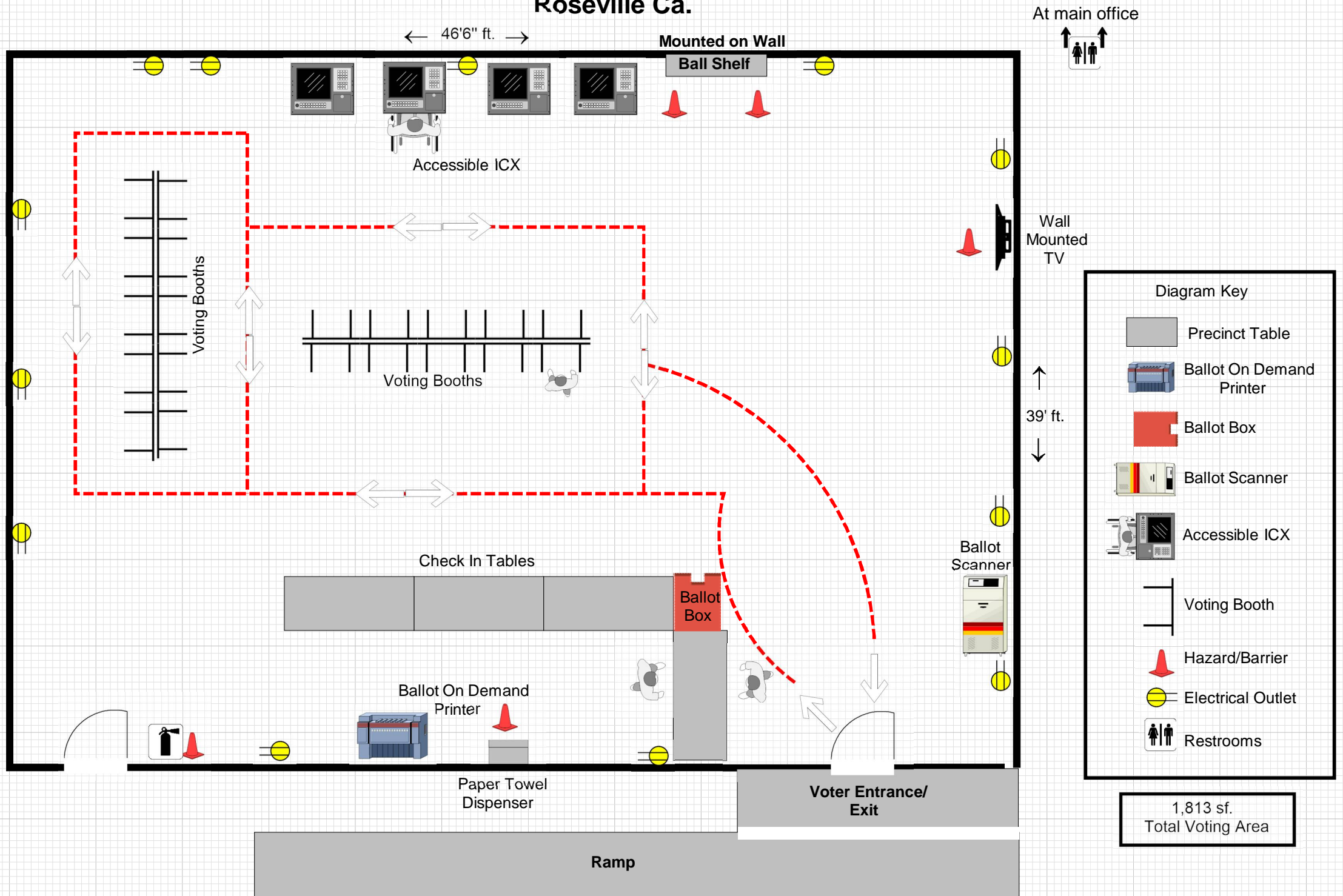


Voting Area

Place a 12" cone under AED/Defibrillator box.

Addendum
**PROPOSED VOTE
CENTER
LOCATIONS**

Cooley Middle School-Room P100 Roseville Ca.



This diagram is a suggested room set up for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as required by state law.

Sandwich Boards



Use ‘Vote Here’ sandwich boards to direct voters to the voting room.

Place 1 sandwich board at the entrance driveway to the school, follow the signs pointing to rear parking area.

No part of the sandwich board is to be on or block the sidewalk/roadway.



Use ‘Vote Here’ sandwich boards to direct voters to the voting room.

Place 1 sandwich board at the last driveway entrance to the school, pointing to rear parking area.

No part of the sandwich board is to be on or block the sidewalk/roadway.



Directional & Access Signs

Place a sandwich board and Access sign with 36-inch cone mid-way, on the right side, on the bark, leading to the rear parking area.

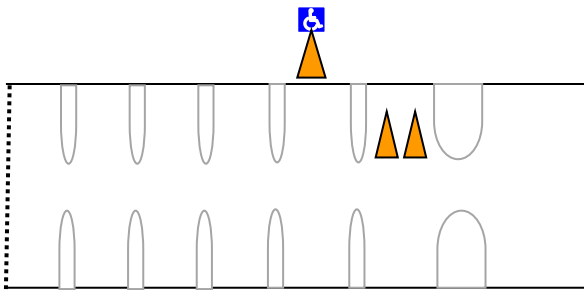
Be sure to leave enough room for a wheelchair to pass through on the sidewalk.

Van Accessible Parking



Create a van accessible parking space and access aisle in the spaces in front of the 48” gate. Place a 6ft curb ramp on the accessible aisle.

Use two parking spaces to make the van accessible parking space and aisle.



Attach the van accessible parking sign topper to a 36-inch traffic cone and place it at the front of the left-hand space. The sign must not block the sidewalk.

Use 2 36-inch traffic cones to block off the space to the right, creating an access aisle.

Lights Sets



Exterior lighting along the path from accessible parking is poor before dawn and after dusk.

Place the first light sets and extension cord(s) to light the accessible parking area during dawn/dusk hours. Place the second mid way

Exterior power outlet was not found nearby.

Alternate Battery operated spot lights may be needed.

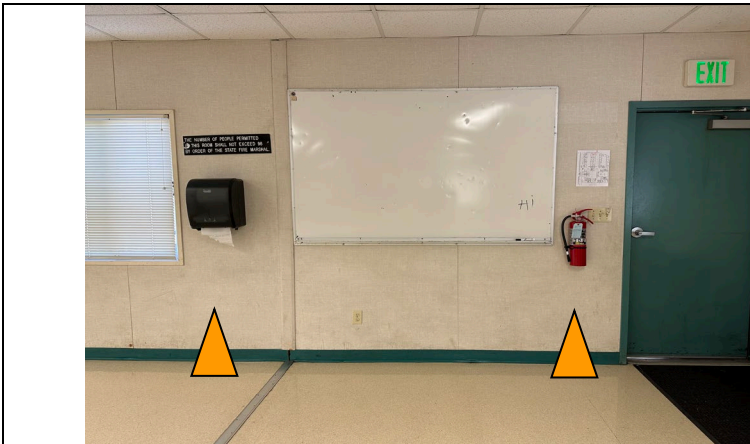
Cooley Middle School – Room P100
HAVA Instructions
Doorstop / Ramp Maneuvering Space



The room entrance door must remain open to allow enough maneuvering space for wheelchairs. Use the installed door stop to keep it open.

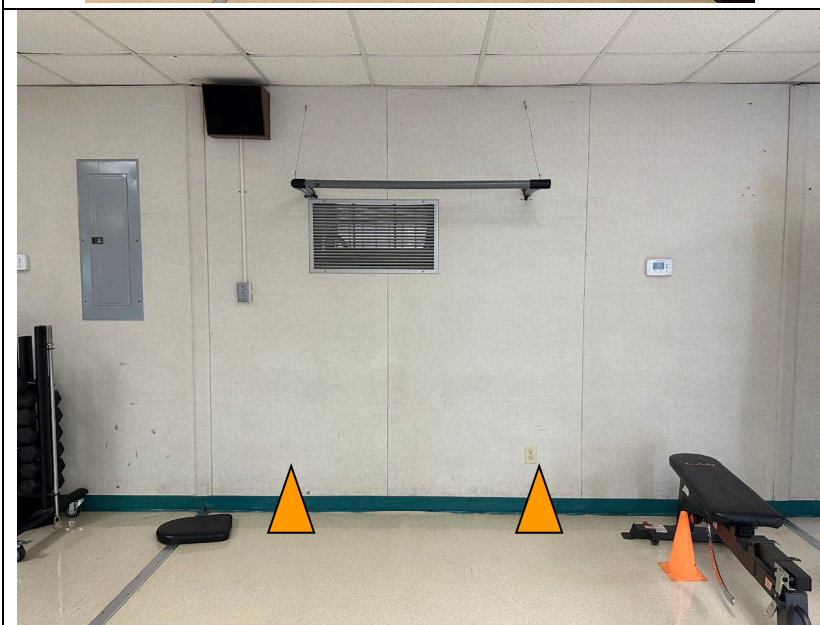
If the facility or weather does not permit the door to remain open, a poll worker must be assigned to open it for every voter.

Cane Barrier / Hazard



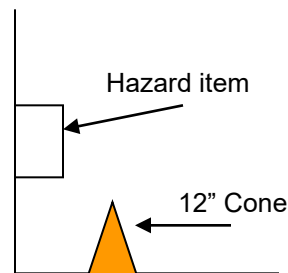
Use the 12-inch cones provided to mark the following items as hazards:

1. Use 1 12-inch cone to mark the paper towel dispenser.
2. Use 1 12-inch cone to mark the fire extinguisher.



3. Use 2 12-inch cones to mark both ends of the ball shelf on the back wall.

See below for correct placement of cone under a hazard. The cone must be placed toward the front edge of the item, not the back.



School Reminders

Please be kind and courteous to school staff, Election days are a stressful days for our schools as there will be potentially hundreds of individuals coming onto their campus to vote - **Keep in mind that the school's main priority is the safety of the students.** Please abide by any rules or safety protocols they may ask of you.

Here a few things to be mindful of when working at a school on Election Day:

- Please refrain from interacting with students.
- Kindly ask voters to refrain from interacting with students if you notice such interactions.
- Do not use student restrooms while students are on campus. Please ask school staff which restrooms are appropriate for you to use.
- Keep in mind, if you are located in a multipurpose room/ cafeteria, students will be traveling through to get their lunches during lunch hours. It will be loud and busy during this time.
- Keep in mind that the school parking lot will be very busy during student drop off and pick up times – they have asked us to kindly remind you to keep all drop off zones clear so they can get cars in and out as quickly as possible.

Granite Bay High School - Library Granite Bay Ca.

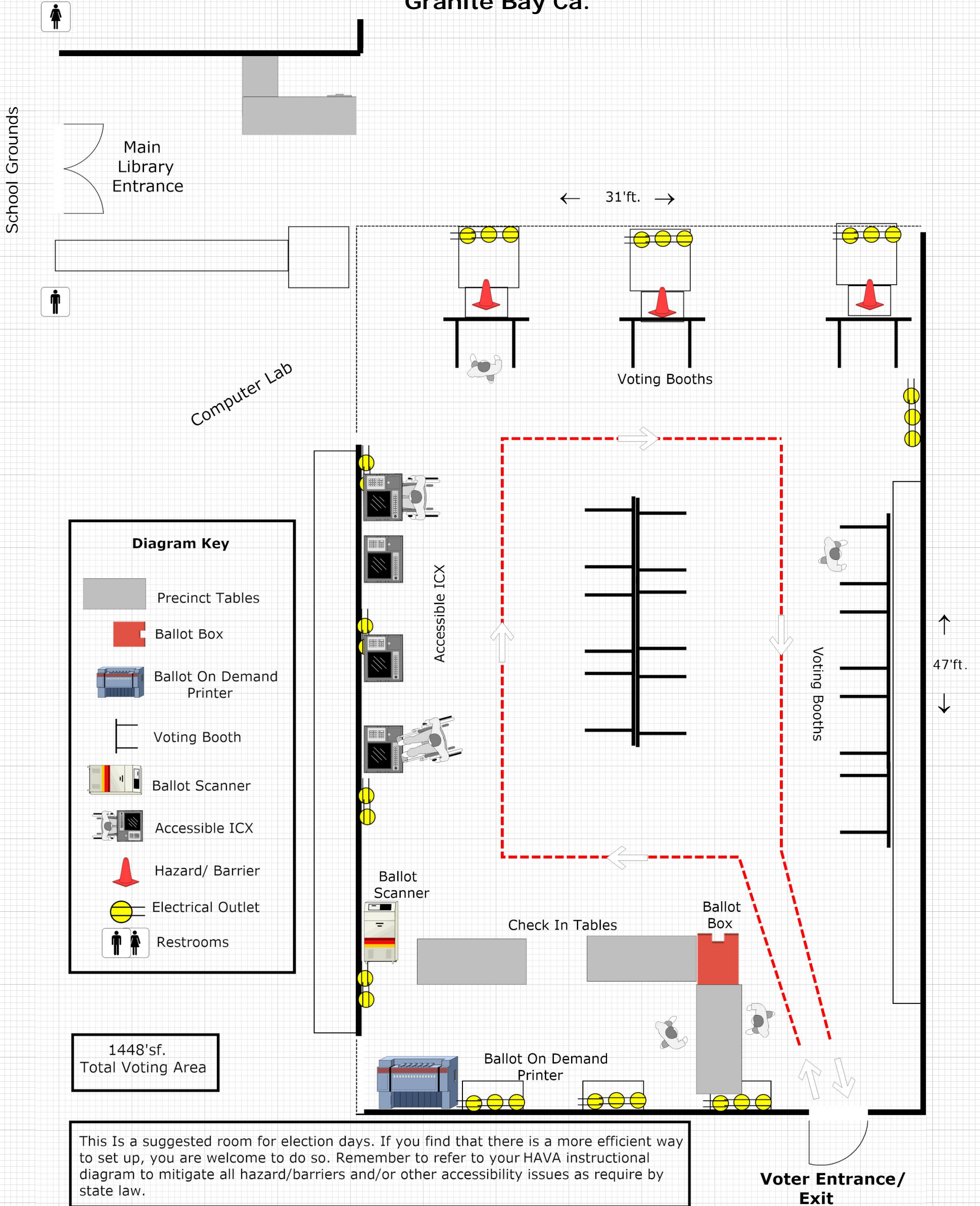


Diagram Key

- Precinct Tables
- Ballot Box
- Ballot On Demand Printer
- Voting Booth
- Ballot Scanner
- Accessible ICX
- Hazard/ Barrier
- Electrical Outlet
- Restrooms

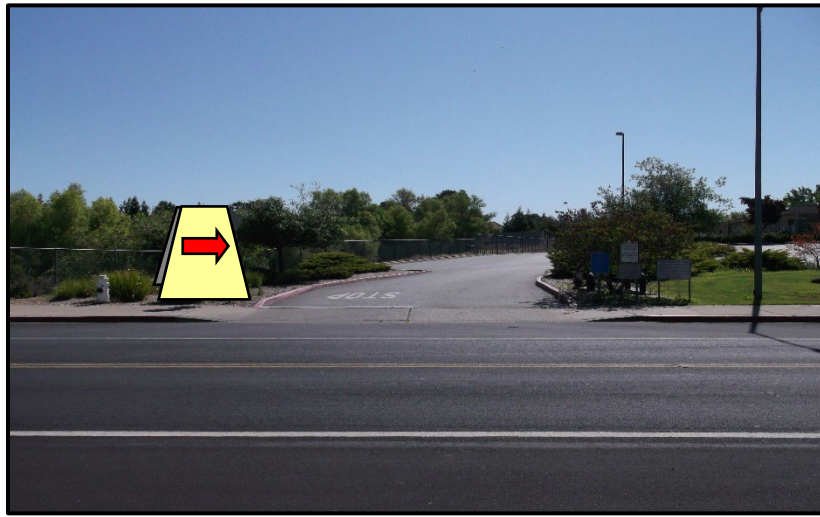
1448'sf.
Total Voting Area

This is a suggested room for election days. If you find that there is a more efficient way to set up, you are welcome to do so. Remember to refer to your HAVA instructional diagram to mitigate all hazard/barriers and/or other accessibility issues as require by state law.

**Voter Entrance/
Exit**

Granite Bay High School, Library HAVA Instructions

Directional Signs



To avoid having voters walking on campus, voters will be directed to use the back entrance to the library. Place signs to direct voters to the appropriate parking lot and entrance.

1. Place a directional sandwich board in the grass/dirt area at the entrance of the appropriate parking area.
2. Place a directional sandwich board in the middle island as you come into the parking lot.
3. Place a vote cone with an accessible directional topper in the middle island as you come into the parking lot, directing voters to turn right toward the appropriate entrance and toward accessible parking.
4. Place a Vote Here sign on a 36-inch cone and place near the entrance.

NOTE: Be sure not to block any portion of the roadway, path of travel or doorways.

Granite Bay High School, Library HAVA Instructions

Accessible Parking



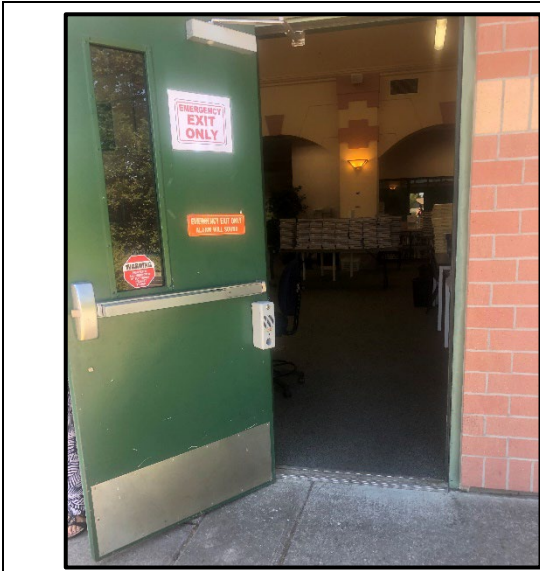
The existing van accessible space/ access aisle is not accessible for voters using the library entrance because the path of travel will not allow a wheelchair to use the sidewalk for entry when the library door is open.

1. Place a Van Accessible sign on a 36-inch cone and place in front of the accessible parking space. Do not block the sidewalk or parking space.
2. Use (2) 36-inch cones to block off the space to the right of the accessible space to create an access aisle.
3. Place a 6-foot curb ramp at the top of the newly created access aisle to provide an accessible path to the entrance.



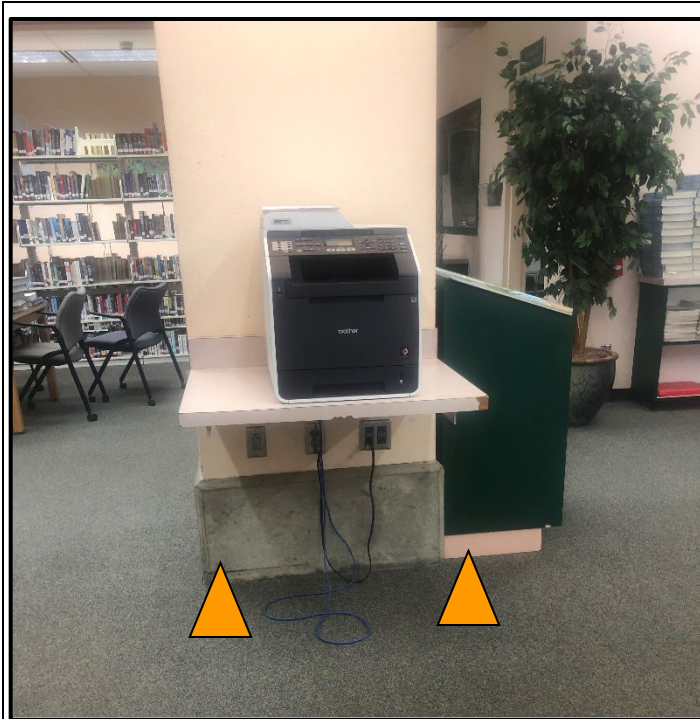
Granite Bay High School, Library HAVA Instructions

Hazards/ barriers



The back entrance door to the library is too heavy and does not meet all the accessibility requirements; therefore the door must remain open.

1. Keep the door open using the provided door stop.
2. If the facility or weather is not permitting the door to remain open, a poll worker must be assigned to open the door for every voter entering and exiting the building.



The library has (3) floating shelves that protrude more than 4-inches into the voting area and do not meet accessibility requirements.

1. It is recommend that you place check in tables or voting booths directly in front of these shelves to block them from the path of travel.
2. If the shelves are exposed and not blocked by check in tables or voting booths you will need to mark each corner of each shelf with 12-inch cones.

