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PLACER COUNTY ELECTIONS OFFICE

Placer County Language Accessibility Advisory Committee Meeting September 7, 2023 Meeting Minutes

Date: 09-07-23

Time: 3:30 p.m. – 4:28 p.m.

Location: Training Room, Placer County Elections Office, 3715 Atherton Road, Rocklin, CA 95765

Via Zoom: <https://placer-ca-gov.zoom.us/j/98844119288>

Telephone: +1 877 853 5247 US Toll Free or 888 788 0099 US Toll Free

Webinar ID: 988 4411 9288

Present In-Person:

- LAAC Member Mohinder Sohi
- LAAC Member Kim Unidad
- LAAC Member Marisela Barbosa
- Elections Staff Ryan Ronco, Philip Chantri, Tina Belding, Stacy Robinson, Marcus Smith, Hana Uhler
- IT Staff Jeremy Kelley

Present Online:

- LAAC Members Brandee Calagui and Marissa Bernetti

Minutes

I. Elections Staff/Attendee Introductions

- LAAC members and other attendees were welcomed and thanked for their participation.
- LAAC members and Elections staff in-person and online introduced themselves. The reconfiguration of the room was mentioned for the facilitating of more committee-style dialogue.
- Mr. Chantri reminded that LAAC meetings would be monthly throughout the VCA implementation process but that eventually they would move to being quarterly.

II. Presentations – Mr. Chantri

- Draft Election Administration Plan

- Website info: Website pop-up, Advisory Committees, draft EAP
 - Appreciation for LAAC's feedback and contributions
 - Executive Summary; breaks between sections.
 - Notice of upcoming all-mail-ballot elections translated in all required languages.
 - Voter information guides being sent to all registered voters with instructional pages in multiple languages
 - Budget: Mr. Chantri noted that Placer is able to implement the changes with little additional investment in comparison to other counties because it has already implemented many of them.
 - Notice that Loomis town Clerk's Office had installed new signage for their drop box.
 - Olympic Valley PSD and Sierra College had approved drop boxes.
- Public Consultation
 - Disability and senior communities, targeted language communities, public comment period, public hearing, amended public comment period.
 - It was asked how the committee members will be notified about SB450 and other consultation opportunities. Mr. Ronco answered it would be the county newsletter and social media, and all five supervisors' newsletters to their constituencies. Mrs. Robinson added that she had also notified TV and radio news stations, leaving it in their courts, and that a couple local newspapers had picked up the coverage of the change as well.
 - It was asked what the Elections office's plans for bilingual poll workers was. Mr. Chantri answered that recruiting bilingual poll workers was not a big problem with traditional polling places so it wasn't anticipated that it would be much of a problem for vote centers. He also said that the elections office was surveying county employees who are officially able to provide bilingual services, and he also mentioned the language assistance hotline would be available to all vote centers.
 - It was asked if there would be a drop box in Sun City Roseville. Mr. Chantri answered that in the past, Sun City Roseville has repeatedly denied allowing an internal or external drop box there, but that he would keep trying.
- Language Minority Targets: Update
 - No federally targeted languages, but the four under section 14201 of CA Elections Code (Spanish, Tagalog, Korean and Punjabi) have reached the state's 3% threshold.
 - Location choosing based on precinct and bordering precincts; [ArcGIS/StoryMap](#) tool.
 - Mr. Unidad pointed out that there are areas of Roseville (West Park) with higher concentrations of Tagalog speakers than on the presented map. Mr. Chantri answered that many of them are proficient in English as well, making that precinct not a targeted precinct. Mr. Unidad acknowledged that most of them are voting by mail anyway.
 - Sikh Temple on Main Street in Roseville is new pending drop box location. Mr. Sohi said he was working with them to establish that.

III. Question and Answers

- There were no questions.
- Reminder that the public hearing will be held on Sept. 25 at 10 a.m. both in-person at the Elections Office and online.

IV. Future Agenda Items

- Updates and review of the draft Elections Administration Plan (EAP)
- Preparation and training of Election Officers
- Voter outreach and language workshops