

**RYAN RONCO**  
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

**STEPHEN AYE**  
ASSISTANT RECORDER-REGISTRAR

**LISA CRAMER**  
ASSISTANT COUNTY CLERK



3715 ATHERTON ROAD  
ROCKLIN, CA 95765  
PHONE: 530-886-5600  
FAX: 530-886-5688  
[election@placer.ca.gov](mailto:election@placer.ca.gov)  
[www.placercountyelections.gov](http://www.placercountyelections.gov)

## PLACER COUNTY ELECTIONS OFFICE

### Placer County Voter Accessibility Advisory Committee Meeting September 7, 2023 Meeting Minutes

**Date:** 09-07-23

**Time:** 2 p.m. – 3:08 p.m.

**Location:** Training Room, Placer County Elections Office, 3715 Atherton Road, Rocklin, CA 95765

**Via Zoom:** <https://placer-ca-gov.zoom.us/j/95393193932>

Telephone: +1 877 853 5247 US Toll Free or 888 788 0099 US Toll Free

Webinar ID: 953 9319 3932

#### **Present In-Person:**

- VAAC Member Fred Nisen
- Elections Staff Ryan Ronco, Philip Chantri, Tina Belding, Stacy Robinson, Oscar Mancilla, Marcus Smith, Hana Uhler, Mason Gray
- IT Staff Jeremy Kelley

#### **Present Online:**

- VAAC Member Brandee Calagui
- VAAC Member Alexa Gurrero

### **Minutes**

#### **I. Elections Staff/Attendee Introductions**

- VAAC members and other attendees were welcomed and thanked for their participation.
- VAAC members, advocacy group representatives, and Elections staff in-person and online introduced themselves.

#### **II. Presentations – Mr. Chantri**

- Election Administration Plan (EAP) Update
  - Website pop-up, executive summary, placeholders, transition to VCA page, and press release page
  - VC criteria: Surveys, diagrams, ArcGIS
  - VAAC and LAAC sections

- Voter outreach section. Mr. Chantri noted that Placer can implement the changes with little additional investment in comparison to other counties because it has already implemented many of them.
- Fred Nisan suggested creating disability-focused PSAs.
- **Public Consultation Meetings**
  - Disability and senior communities, minority language communities, public comment, press releases, amended public comment period, notice of public hearing, update of EAP and opportunity for comment.
  - When asked at time on 9/25 the public hearing would be, Mr. Chantri answered 10 a.m.
- **Vote Center Layout Diagrams**
  - Drop Box locations, accessibility, and mitigation.
  - It was asked when a good time was to provide that feedback on accessibility and mitigation. Mr. Chantri answered as soon as it appears on the website.
- **Vote Center Survey: Update with Mitigations**
  - Review of VCs surveyed and needing surveying.
  - VAAC Review and Mitigation procedures
- **Drop Box Placement/Accessibility**
  - Location requirements, new location possibilities
  - Mitigating factors for Loomis Town Clerk's Office
  - Olympic Valley PSD approved new permanent drive-up drop box.
  - Sierra College in Rocklin approved placement of permanent outdoor drop box but exact location is pending.
- **Curbside Assistance**
  - New wireless doorbells at each location on curb or accessible parking spot
  - New signage and phone number
  - It was asked if the doorbells were at regulation height and Mr. Chantri answered that they had been tested and were within the range, and added that the plan is to make them a little higher.
  - Curbside voting as a future possibility.

### III. Discussion on Mitigations

- There were no additional comments on planned mitigations.

### IV. Question and Answer Time

- It was suggested that VAAC collaborate with Elections to create voter workshops.
- Mr. Chantri reminded that VAAC meetings would be monthly throughout the VCA implementation process but that eventually would become quarterly.

### V. Future Agenda Items

- Voter Workshops